

Eastern West Virginia Community and Technical College

Board of Governors

Minutes for Meeting of August 28, 2013 at 12:00 pm

Eastern Campus; Moorefield, WV

Board Training Presentation by Amanda Sites (12:00 pm - 1:00 pm) "Financial Aid: Securing the Process".

Attending the training: R. Mongold, F. Shanholtz, L. Bowman, C. Hakala, D. Bean, S. Sherman, D. Backus, C. Terrell, R. Tissue, S. Staley, D. Lambert, and D. Kelly

- I. **Call to Order:** *The meeting was called to order at 1:15 pm by Chairman Tissue. Attending were: R. Tissue, S. Staley, D. Backus, D. Bean, C. Hakala, D. Lambert, R. Mongold, F. Shanholtz, and S. Sherman. Guest attendee was Luanne Bowman. Not Attending were R. Gillespie, R. Hott, and C. Durst.*
- II. **Welcome to Luanne Bowman and Vincenza Cumbo**
The Board welcomed Ms. Luanne Bowman and Ms. Vincenza Cumbo to the Eastern Team.
- III. **Action Items:**
 - A. **Minutes 07-17-13 Meeting**
Upon a motion by S. Sherman with a second by F. Shanholtz the July 17, 2013 minutes were approved as Presented. Motion carried.
 - B. **BP 3.12 Graduation Requirements & BP 3.8 Academic Honors:**
Upon a motion by D. Bean with a second by C. Hakala BP 3.12 and BP 3.8 were approved as presented. Motion carried.
 - C. **BP 3.21 Credit Hour Definition:**
Upon a motion by F. Shanholtz with a second by D. Bean BP 3.21 approved as Presented. Motion carried.
 - D. **Organizational Chart (with dotted line from IT to Luanne):**
- IV. **Board Chair's report: Committees Reports:**
Board Chair presented a letter of proposal for loan at 0% for 30 years to Keith Burdette. Letter has been received with some optimistic feedback to date. President Terrell and Luanne Bowman met with the Governor's Office representative "Josh".

Discussed recent conversation with Mallie Combs and Dr. Terrell regarding bus shelter which resulted in discussion regarding parking lot and purchase of land thereon. Will ask Dr. Terrell to continue follow-up with Mallie Combs regarding cost of parking lot. Ms. Combs declined giving permission to install the bus shelter.

*Would like to go to electronic format - could EWVCTC provide iPads for use during the Board meetings. EWVCTC IT staff is reviewing possibilities.
Discussed remote attendance with video conferencing.*
- V. **President's Report: See Agenda for Detailed Points:**
 - A. *Meet & Greet Schedule*
 - B. *Board Appointments and reappointments: Two names were submitted to the State Office; discussed professional development and required training hours.*
 - C. *Moorefield Campus Expansion*
 - D. *Riggleman v. Eastern update: Received packet from Attorney Jeff with amended complaint - no significant but change in plaintiff to limits of insurance policy - still in written discovery phase.*
 - E. *Strategic Plan*
 - F. *Student Access and Success: HC unduplicated 722; FTE 433.9: this is not all inclusive at this time as student count is ongoing. Developmental Ed strategies will be implemented in the Spring. Preparing to make offer of employment to fulltime instructor for HS students. Doug Lambert asked that the minutes reflect that "Shawn Dilly, of South Branch Career and Technical Center, has been diligently working toward the success of this venture and displays a great spirit of cooperation between SBC'TC and EWVCTC."*
 - G. *Workforce Development: District Consortium meeting in September with invitations to Senators Plymale and Williams*
 - H. *Serve More Adults: Elementary Education Coordinator, Dr. Suzame Goodall, has been hired.*
 - I. *Resource: First time to date, Eastern is now receiving Perkins Funding of \$55,000. Discussed National Endowment for the Arts application submitted. Foundation Board of Trustees meeting was held on Monday re: the Coleman Foundation. Matthews Trust of Capon Bridge.*
 - J. *Reaccreditation: October 21-23, 2013 Self-Study visit. "Thank you to HardyTele Communications for utilization of work space and reliable internet for the completion of this document".
Mike Koon conducting a mock visit 9/19-20/13
Nursing Program pending National Accreditation.*
 - K. *Assessment & Institutional Effectiveness*
 - L. *Alignment of Budget & Planning Processes*
 - M. *Campus Safety and Security: Artisan exhibits covered by Eastern's insurance policy.*


N. *Public Relations*

VI. **President's Evaluation:** *Item Tabled.*

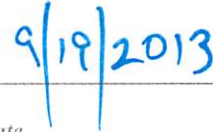
VII. **Next Meeting:** *September 18, 2013 at noon*

VIII. **Adjournment:** *Meeting adjourned at 2:37 pm by R. Tissue following motion by F. Shanholtz with a second by C. Hakala.*

Respectfully submitted by D. Kelly, Recorder



Robert Tissue, Chair



Date