

EASTERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
MINUTES OF THE APRIL 16, 2014 MEETING
EWVCTC MAIN CAMPUS, MOOREFIELD, WV

I. Call to Order:

The meeting was called to order at 12:02 pm by Chair Tissue.

Attending were: R. Tissue, S. Staley, C. Hakala, R. Mongold, F. Shanholtz, G. Sponaugle, C. Durst, L. Godlove, R. Hott, C. Terrell, & D. Kelly, Recorder.

Special presenters: P. Reardon and D. Backus.

Not attending were: D. Lambert and D. Bean.

II. *Action Item:

**Minutes March 19, 2014: Upon a motion by R. Hott and with a second by C. Hakala, the 3/19/14 minutes were approved as amended to reflect the change in the grant request from \$100,000 to \$150,000. Motion carried and the minutes were approved as amended.*

**Minutes April 10, 2014: Upon a motion by C. Hakala with a second by R. Hott, the 4/10/14 minutes are presented. Motion carried and the minutes were approved as presented.*

***Expenditure Schedule / Budget**

P. Reardon reviewed the Expenditure Schedule / Budget Handout and discussion followed. Upon a motion by G. Sponaugle with a second by F. Shanholtz. The Expenditure Schedule / Budget were approved as presented. Motion carried.

Board Chair commended Dean Reardon for her service and for keeping Eastern's budget in alignment. Chair Tissue also commended the Eastern Team for excellent grant writing skills and grant attainment.

III. Board Chair's report: Committees Reports:

Recent changes in the Nursing Program was presented to the Board by Dr. Terrell and D. Backus.

The following timeline was presented by D. Backus:

Timeline of Events for Nursing Program

January 28, 29, 30 Visit by Accreditation Commission for Education of Nurses (ACEN) Review Team

February 10, 2014 Mailed progress report to the Education Committee

March 6, 2014 Received draft ACEN Review Team Report for correction of fact

March 7, 2014 Meeting of WV Board of Registered Nurses,
Education Committee
Presented Progress Report with summary of ACEN Review Team visit

March 13, 2014 Letters were mailed to 20 tentative students

March 18, 2014 Submitted response to draft ACEN report
ACEN Draft report was sent to the WV Board of Registered Nurses

March 21, 2014 Letter was sent from WV Board of Registered
Nurses reducing program to 10 students
Received decision March 31, 2014 via e-mail

March 31, 2014 Final Report received from ACEN

Next Meetings

Report must be to the Education Committee 30 days before meeting.

May 30, 2014 Education Committee Meeting 10:00 a.m.

June 10, 11, 12, 2014 WV Board of Registered Nurses

July 10, 11, 2014 ACEN Commission Meeting

Corrective actions:

*2 additional adjunct faculty positions identified and approved by State Board
6 sites and preceptors*

*secretarial support has been moved into the nursing lab 2 days per week
clinical evaluation tool updated/revised to reflect SWVCTC*

Scranton purchased

New faculty minutes template being used

Will submit to the Education Committee the response and plan of action

A. President's Evaluation

Personnel committee has not yet been called together as per Chair Tissue.

IV. President's Report:

A. Meet & Greet Schedule

B. OASIS update

*Executive Dean P. Reardon reviewed the OASIS handout and answered
questions regarding the bi-weekly pay period and the impact of using OASIS.*

Strategic Planning

- Board of Governor's approve new budget and alignment with strategic initiatives.
- Institution submits tuition increase requests (if proposed) to WV State Council for approval.
- Third quarter departmental review of status of strategic initiatives, funding and expenditures continues.

Spring enrollment 2014 Unduplicated Totals:
For Spring 2014 as of 4/14/14:

CAMPUS	Head Count	FTE
Eastern	701	389.9
Workforce	165	44.3
sum	866	434.2

Unduplicated Total HC: 842 FTE: 434.3

Workforce Development

Mark Mitsui, DOE.

Eastern to become pilot for WF students to be PELL eligible - working with Daniel Silver to write grant.

Discussed KVC initiative at Sugar Grove.

Overview of a P3 Grant

Serve More Adults

Resources

- Dominion: good partnership with Mineral Co. \$50,000 cap
- Kauffman: Met with John Robinson: foundation has met and has reviewed our application - we should be considered for the next cohort. Discussed the distinct differences in various partnerships and initiatives including LGBT and IREED as per confusion regarding a recent press release. Two separate funding pots for entrepreneurship projects (The LGBT Initiative and Eastern's IREED initiative).
- Benedum: \$150,000
- NEA: national endowments for the arts; application made; college hosting creative economy for the arts: how to market what is happening in our counties;
- Walmart Grant: Software and Monster.com

Reaccreditation Post Self-Study visit

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Assessment & Institutional Effectiveness

Alignment of Budget & Planning Processes

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Campus Safety, Security and Health Concerns and Recommendations: See Below:
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Public Relations
<ul style="list-style-type: none"> • April 25: Art Society Event • April 26: Eastern's Extravaganza • May 9: Nursing Pinning Ceremony • May 10: Commencement Ceremony • May 14: Creative Economy

V. Bids were opened yesterday:

A. Once Rich Donovan has the official spreadsheet completed and his recommendation - it will be presented to the Board

B. Alternate bids were received

C. having a meeting scheduled for May 22, 2014 with the RDA regarding land purchase

VI. Next Meeting: *The next meeting has been scheduled for 05-21-14 at Noon at Eastern's main campus.*

VII. Adjournment: *The meeting was adjourned by Chair Tissue at 1:52 pm.*

Respectfully Submitted by D. Kelly, Recorder

Robert Tissue, Chair Eastern WVCTC Board of Governors

5-21-14

Date