

Eastern West Virginia Community and Technical College

Board of Governors Meeting Minutes

of August 18, 2010 12:00 pm

Attending were: F. Shanholtz; P. Shrader; W. Malcolm; R. Tissue; S. Sherman; D. Bean; D. Lambert; C. Durst; C. Terrell; and D. Kelly, Recorder. Not attending were R. Hott; R. Gillespie; K. Chirchirillo; S. Staley.

- I. Call to Order – *F. Shanholtz*
The meeting was called to order at 12:11pm by F. Shanholtz. Change of agenda order was requested by Dr. Terrell by starting with the President’s Meeting.
- II. Action Items:
 - *Resolution of office for S. Gott – *Upon a motion by D. Bean with a second by P. Shrader, the Board voted to accept the resolution of office of Sharon Gott. Motion carried with 7 Yeas and 0 Nays.*
 - *Oath of Office to Ward Malcolm – *D. Kelly administered the Oath of Office to Ward Malcolm. The Board welcomed Mr. Malcolm.*
 - *Approval of Meeting Minutes of June 23, 2010 – *Upon a motion by S. Sherman with a second by D. Lambert, the June 23, 2010 minutes were approved as presented. Motion carried with 8 Yeas and 0 Nays.*
 - *Approval Wind Energy Program / Certificate: *W. Malcolm answered questions and gave a brief overview of the Wind Energy Certificate Program. Mr. Malcolm excused himself from the meeting allowing for additional Board discussion. Upon a motion by P. Shrader with a second by C. Durst the Wind Energy Certificate Program was approved as presented. Motion carried with 7 Ayes and 0 Nays. Mr. Malcolm rejoined the meeting.*
 - *Review Board Committee Membership – *F. Shanholtz suggested that the committees hold a meeting to review committee goals and name chair if none has been identified. D. Kelly will review Policy and Regulations to determine if these committees are mandated by State Regulation or Eastern’s By-Laws. Findings will be forwarded to the Board for clarification.*
 - *BP 3.9 “Administrative Withdraw” – *Upon a motion by D. Lambert with a second by S. Sherman BP 3.9 was approved as presented. Motion carried with 8 Yeas and 0 Nays.*
 - *BP 5.15 “Adjunct Faculty Policy” – *Upon a motion by S. Sherman with a second by D. Bean BP 5.15 was approved as presented. Motion carried with 8 Yeas and 0 Nays.*
- III. President’s Report: President Terrell welcomed the Board and extended a “thank you” for their dedication to Eastern.
 - A. Performance Indicator’s Report (PI): *Dr. Terrell presented a handout of the PI report which will be submitted to Chancellor Skidmore’s office later this week. Report is due 8/20/10.*
 - B. Miscellaneous:
 - Thank you:
 - Headcount FTE: *509 students and 337 FTE.*

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- Meet and Greet activities (handout): *Board indicated that they were impressed with Dr. Terrell's community outreach activities.*
- Purchase order submitted to Shenandoah Electric. Installation date TBA: *Dr. Terrell requested that the Board allow this project to be placed on hold in order to secure funding for a better quality of lighting poles and new options. S. Sherman requested that a timeline be established and that we stay on target.*
- Security cameras and wireless door transmitters installed: *Have been installed and are operational.*
- Met tower installed:
- Gazebo installed – Civic club or organization for landscaping: *Gazebo is installed and Dr. Terrell would like to approach a club or group to landscape the structure.*
- Master Plan: *This will be addressed to this weeks WVCTCS meeting in Charleston.*
- Continuity of Operations Plan: *P. Reardon and C. Terrell will be updating our current plan.*
- Clerg Act: *Student Notification System. D. Lambert has some information that he will share with Dr. Terrell regarding the system currently in place at Pendleton Co. School System.*
- College Foundation: *Dr. Terrell has met with a few members and will be touching base with the remaining members in the near future. Will be setting a meeting date shortly.*
- RN Program: *Suggested that Eastern's RN class photo be submitted to local papers to advertise this program.*
- Change September BOG meeting from 9/15 to 9/22 note change on our website: *Auditor will be at Eastern September 13 – 17. Motion to accept date change by D. Bean with a second by P. Shrader. Motion passed with 8 Yeas and 0 Nays.*
- Salary Enhancements: *Will ask that the Board hold a teleconference next week will be a early AM meeting. Stated that P. Shrader and W. Malcolm are exempt from this vote as they are employed by the College.*
- *D. Lambert requested that R. Eagle share feedback from his recent meetings with county schools on the Board of Governors' Degree.*

IV. Next Meeting: *September 22, 2010 - 12:00 pm Eastern Campus*

V. Adjournment: *Meeting was adjourned at 1:30 by Chair Shanholtz upon a motion by D. Lambert with a second by S. Sherman. Motion carried 8 Ayes and 0 Nays.*

Respectfully Submitted by Dreama Kelly, Recorder.

Faron Shanholtz, Chair

10-20-2010
Date