

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of April 15, 2009 MINUTES

Harco Complex, Moorefield, WV

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A meeting of the Eastern WV Community & Technical College's Board of Governors was held on Wednesday, April 15, 2009 in the Harco Complex. The meeting was called to order by Scott Sherman, Board Chair at 12:10 pm. Attending the meeting were: Scott Sherman – Chair, Faron Shanholtz – Vice-Chair, Dixie Bean, Sharon Gott, Peggy Hawse, Robert Hott, Scott Jennings, Pam Shrader, Robert Sisk, Mary Harrington – student guest, and Dreama Kelly, recorder. Not attending were Robert Tissue and Spring Brittingham.

- I. The meeting was called to order at 12:10pm by D. Scott Sherman, Chair.
- II. Upon a motion by Faron Shanholtz with a second by Robert Hott, the January 21, 2009 and February 18, 2009 meeting minutes were approved as presented.
- III. President's Report:
  - A. Update of Separation of Data Base with host institution, SWVCTC. July 1, 2009 Eastern will be completely independent. Staff members are currently being trained on Banner. \$121,000 licensure paid with assistance of a \$75,000 funding supplement from Chancellor Skidmore.
  - B. Status of the water and sanitary sewer projects under way by Larry Scott Excavating. Confident that this project will be completed by June 30, 2009. July 27, 2009 is Eastern's target date for the move into the new complex.

Discussed road project pending availability of stimulus funds. Dixie Bean cautioned that care be given to any sewer lines running under the service entrance road be given to avoid damages. These precautions could prevent future problems with the flow of sewage.

Scott Jennings suggested that, for scheduling purposes, Mr. Sisk solicit a list of dates the Governor would be available to attend the new facility's Open House ceremony.

- C. Mr. Sisk gave a brief overview of Administrative Regulation "AR 5.14 Evaluation for Full Time Faculty Regulation". Administrative Regulations are approved by the President.
- D. Mr. Sisk discussed decision to contract with BlueKey to develop Eastern's Web Site. Informed members that Daniel Silver had been trained on website design and will continue as webmaster. Expenses will be paid through the STUC Grant and marketing budget. Scott Sherman discussed experience with BlueKey including: annual and change fees when moving forward. Scott Sherman suggested that technology be utilized including TWITTER, FaceBook, etc.
- E. Upon a motion by Dixie Bean with a second by Faron Shanholtz the President of EWVCTC is given permission to begin negotiations for the lease/purchase agreement for the vacant Truss Plant in the Grant County Industrial Park contingent upon the following provisions:
  - o An engineering assessment is done to determine if there are any structural deficiencies or other problems with the structure.
  - o An environmental assessment is done to determine if there are any hazardous materials present in the building.
  - o An inspection is done to determine the cost to get it to meet the state fire codes as applicable to college/university facilities.
  - o A cost estimate of flood insurance is obtained.
  - o The facility be leased at \$4.00 per square foot with an option to buy at a price of \$300,000 and that 100% of the rent be applied to the purchase price of the facility.

- And other due diligence is done.

- F. Mr. Sisk will be meeting with the Grant County Development Authority on leasing or purchase of a vacant truss plant in Grant County Industrial Park. Discussed potential funding by Chancellor Skidmore's office. Consideration will be given to housings the ABE program as well as the Electromechanical and AutoTech program in this facility. Also, placing the ABE Program, Truck Driving and Heavy Equipment Training will be considered. Discussed potential for Wind Energy Technology training for Maintenance Technicians. Several possible funding sources were discussed to implement the Wind Energy Program. Appalachian Regional Commission (ARC) energy grants are available in the amounts of \$40,000 each to help implement energy-efficiency and renewable-energy training and certification programs for adults in the Appalachian Region and WV Division of Energy grants for Green-collar Job Training Programs in wind energy will be pursued. These grants are up to \$250,000.

Upon a motion by Bean/Shanholtz the President of EWVCTC is given permission to begin negotiations for the lease/purchase agreement for the vacant Truss Plant in the Grant County Industrial Park contingent upon the following provisions:

1. An engineering assessment is done to determine if there are any structural deficiencies or other problems with the structure.
2. An environmental assessment is done to determine if there are any hazardous materials present in the building.
3. An inspection is done to determine the cost to get it to meet the state fire codes as applicable to college/university facilities.
4. A cost estimate of flood insurance is obtained.
5. The facility be leased at \$4.00 per square foot with an option to buy at a price of \$300,000 and that 100% of the rent be applied to the purchase price of the facility.
6. And other due diligence is done.

Upon a motion by Bean/Shanholtz the President of EWVCTC is given permission to begin negotiations for the lease/purchase agreement for the vacant Truss Plant in the Grant County Industrial Park contingent upon the following provisions. Mr. Sisk asked about the President's Cabinet Updates. No comments or questions were received.

- G. Miscellaneous:

- Scott Sherman asked about plant closings and Eastern's activity on training opportunities. Sherry Watts and Grover Duling have been making contacts. Chancellor Skidmore has also been involved in discussions on potential training opportunities.
- Discussed spot advertising for potential students.
- Discussed having an open house for targeted groups.

- IV. Upon a motion by Peggy Hawse with a second by Pam Shrader, the Board approved the A.A.S. in Automotive Technology as presented. Motion carried.

- V. Upon a motion by Robert Hott with a second by Scott Jennings, the 7.5% tuition rate increase was approved for recommendation to the WVCTCS for final approval at the May 8, 2009 Council meeting. Motion carried.

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- VI. The second quarter financial update was presented by Penny Reardon, Executive Dean of Financial and Operations Services. Upon a motion by Scott Jennings with a second by Robert Hott, the second quarter financials were approved as presented. Motion carried.
- VII. Dean Reardon presented an updated handout of the preliminary budget. Upon a motion by Scott Jennings with a second by Peggy Hawse, the preliminary budget was approved as presented. Motion carried.
- VIII. Upon a motion by Scott Jennings with a second by Peggy Hawse, BP 3.12 "Graduation Requirements" was approved as amended: The Board requested that the following change take place: move the exception statement to the end of the first paragraph on page two and reword to read "...exception to participate in graduation ceremony"... Motion carried.
- IX. Upon a motion by Pam Shrader with a second by Sharon Gott, to approve the AAS Degree in Information Technology as presented and to terminate the WVexcITE program. Motion carried.
- X. Upon a motion by Robert Hott with a second by Scott Jennings, the Compact Strategies Update was approved as presented. Motion carried.
- XI. Pursuant to State Code 6-9A-4, a motion was made by Scott Jennings and seconded by Peggy Hawse for an executive session pertaining to President Sisk's contract. The motion carried and the Board went into executive session at 2:10 pm.
- At 2:28 pm, upon a motion by Peggy Hawse with a second by Faron Shanholtz, the meeting reconvened into regular session. Upon a motion by Scott Jennings with a second by Peggy Hawse, the following motion was made: Moved to renew Interim President Sisk's contract at current salary of \$107,000.00 starting July 1, 2009 and ending June 30, 2010. This represents a 0% increase. Motion carried.
- XII. Next Meeting: May 20, 2009
- XIII. The meeting was adjourned by Chair Sherman at 2: pm. Hott; second by Shrader

*Respectfully submitted by Dreama Kelly, recorder.*

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D. Scott Sherman, Chair

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05-20-09

Date