

Eastern West Virginia Community and Technical College
Board of Governors Minutes for the
Meeting of January 8, 2009
Harco Complex, Moorefield, WV

Attending:

Scott Sherman, Chair; Faron Shanholtz, Vice-Chair; Dixie Bean; Robert Hott; Scott Jennings;
Pamela Shrader; Robert Tissue; Robert Sisk; Margaret Buttrick; Dreama Kelly, Recorder

Not Attending:

Sharon Gott; Peggy Hawse; Spring Brittingham

- I. The meeting was called to order at 12: 10 pm by D. Scott Sherman, Chair
- II. Delegation(s): In compliance with Eastern Board Policy 2.2, Section 3.8

Informational Items: Water projects bids are due today for the new campus project. Building is basically done – painter almost finished. S & S pulling cable and should be done next week. Attended Board Training yesterday: Pam Shrader; Robert Tissue; Robert Sisk.

- III. This special meeting of the Eastern WV CTC Board of Governors was scheduled for preparation for the upcoming Presidential Search. The following was discussed:
 - A. Determine members of the search committee
Upon a motion by Scott Jennings with a second by Robert Hott, the Board decided that the full board, minus any member(s) expressing interest in the presidential position, would be on the search committee.

Pam Shrader made a motion that Scott Sherman chair the presidential search committee and that Faron Shanholtz serve as vice chair. The motion was seconded by Scott Jennings. Motion carried.

Upon a motion by S. Jennings with a second by P. Shrader the Board voted to add Interim President Sisk to the search committee. Motion carried. Upon further discussion, the Board rescinded the motion. Scott Jennings then presented the following motion: The Presidential Search Committee will be comprised of the following members: the entire Board of Governors, minus any member(s) interested in applying for the position, one additional staff member, one additional faculty member, one additional student representative, and Mr. Robert Sisk. Mr. Sisk will determine staff and faculty member and the student representative will be determined by the Director of Financial Aid and the Counselor. Motion was seconded by Faron Shanholtz. Motion carried.

The Board determined that the search committee meetings will coincide with the current Board meetings and start at 10:00am. Special meetings will be called as needed. All meetings are to be posted on the WV Secretary of State website as per open meeting protocol.
 - B. Establish a budget

Mr. Sisk presented an advertising cost handout prepared by Sharon Gott.

Budget for advertising: M. Buttrick stated that ads be placed in the following publications: The Chronicle of Higher Education, AACT website, and Diverse in Higher Ed. She also suggested that a link to the search be placed on Eastern's website. Estimated that \$ 5,000 should be sufficient for advertising and asked the Board to cushion budget for air fair, moving expenses, etc. Margaret feels that \$25,000 is appropriate for the total budget of this project.

Following discussion, a motion by Robert Tissue that a search budget in the amount of up to \$20,000 be set – motion was seconded by Robert Hott. Motion Carried.

- C. After a lengthy discussion regarding establishing procedures and processes for the presidential search which included interview selection, advertisement and overall search expenses it was determined that Margaret Buttrick will bring in draft form the following items to the January 21, 2009 meeting:
1. Candidate characteristics
 2. Challenges and opportunities
 3. President's compensation package
 4. Time frame for the search
 5. Sample advertisement announcement

IV. Next Meeting of the Search Committee: January 21, 2009 @ 10:00 am
Next meeting of the Board of Governors: January 21, 2009 @ 12:00 pm

V. The meeting was adjourned at 1:55 pm by Chair D. Scott Sherman.

Respectfully Submitted by Dreama Kelly Recorder

D. Scott Sherman, Chair
Eastern WV Community & Technical College
Board of Governors

01-21-2009

Date