



Board of Governors
Meeting Agenda

August 26, 2015
12:00 pm; Eastern WVCTC Main Campus; Moorefield, WV

BOARD MEMBERS:

Robert Tissue, Chair
Dixie Bean
Laurel Godlove
Douglas Lambert
Faron Shanholtz
George Sponaugle

Scott Staley, Vice Chair
Greg Greenwalt
Curtis Hakala
Jr. Helmick
Student Representative
[\[open\]](#)

Dr. Charles Terrell, President

Eastern West Virginia Community and Technical College
Board of Governors
Eastern Campus Moorefield, West Virginia

STANDING COMMITTEES

ACADEMIC & STUDENT PROGRAMS COMMITTEE:

SCOTT STALEY, CHAIR

CURTIS HAKALA
LAUREL GODLOVE
DIXIE BEAN

PERSONNEL COMMITTEE:

DOUGLAS LAMBERT, CHAIR

ROBERT TISSUE
CURTIS HAKALA
DIXIE BEAN
FARON SHANHOLTZ

FINANCE & ADMINISTRATION COMMITTEE:

ROBERT TISSUE, CHAIR

GREG GREENWALT
DOUG LAMBERT
SCOTT STALEY

BOARD OPERATIONS COMMITTEE:

SPECIAL COMMITTEES

FACILITIES COMMITTEE:

ROBERT TISSUE, CHAIR

LAUREL GODLOVE
DIXIE BEAN
[OPEN]
GEORGE SPONAUGLE

FOUNDERS AWARD COMMITTEE:

ROBERT TISSUE, CHAIR

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of August 26, 2015

EWVCTC Main Campus

Moorefield, WV

Call to Order:

Special Guest: Easton-college mascot

*Action Items:

- *Minutes June 17, 2015 Attachment
- *Oath of Office-Brian Bucklew, Student Representative
- *Tobacco Free Campus Policy..... Page 5-6

Board Chair's report: Committees Reports:

- A. Introduction: Brian Peterson, legal counsel
- B. Welcome: Jeff Molenda
- C. Executive Session Under the Authority of WV Code §6-9A-4 for the Following: Discuss lawsuits: Rigglesman, Timothy vs. Eastern WVCTC, Crites vs. Eastern WVCTC and Eagle vs. Eastern WVCTC with Jeff Molenda and Brian Peterson, legal counsel
- D. Tyson Rigglesman emails
- E. Legislative Oversight Commission on Education Accountability-annual update
- F. Update from Governor's office-Board of Governors membership
- G. Classified Staff updates-Laurel Godlove
- H. Faculty updates-Curtis Hakala
- I. Student updates-Brian Bucklew

President's Report:

Personnel update: Robert Eagle, Vincenza Cumbo, Brad Goldizen, Dominic Phillips, Shirley Reed and Barbara Porter

Action Item

*Policy NO. BP-6.1 Change in the Organization of Administrative Units.....Handout/Presentation

Enrollment Report: Fall 2015

CAMPUS	HeadCount	FTE
Eastern	618	378.1
Workforce	6	2.4
sum	624	380.5

Unduplicated Total 624 380.5

President's Office:

- A. Meet & Greet SchedulePage 7
- B. Strategic Plan update
- C. Eastern Technology Center
- D. 2013-2014 Annual Report
http://www.easternwv.edu/documents/Annual_Report_2013_2014-wb.aspx
- E. Adult Basic Education update
- F. ACEN & WV Board of Nursing
- G. Campus Safety-panic buttons
- H. Suspended search for Chancellor-Dr. Sarah Tucker, Interim Chancellor
- I. 2015-2016 Perkins Plan update
- J. Community Collaboration and Partnerships
 - a. Hardy County GIS training, August 12
 - b. Congressman Mooney, September 2, 8:30 am to 10:30 am
 - c. WV OnTrac Main Street presentation, September 10, 4:30
 - d. Dedication, September 25
 - e. Potomac Highlands District Consortium, September 25
 - f. Agricultural Symposium, October 15-17
 - g. Country Music Television (CMT) application submitted
 - h. White House-Office of Science & Technology Policy
 - i. Small Business Development Center-Business Coach
 - j. September BOG meeting-update on Launchpad
 - k. October 28th BOG meeting-Dr. Walter Bumphus, CEO/President AACC

Next Meeting: September 16, 2015 at 12:00 pm

Adjournment:

EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE BOARD OF
GOVERNORS
POLICY NO. BP-

TITLE: TOBACCO FREE CAMPUS POLICY

SECTION 1. GENERAL

1.1 Scope

1.1.1 This policy applies to management of institutional “tobacco-free campus” at Eastern West Virginia Community and Technical College.

1.1.2 Consultants and contractors engaged by the Board or College are required to use these rules and regulations.

1.1.4 As used in this rule, all terms have the same meaning as provided in West Virginia Code §18B-1-6 and Title 135 Procedural Rule, West Virginia Council for Community & Technical College Education.

1.2 Authority

1.2.1 West Virginia State Code § 18B-2A-4, “Powers and Duties of Governing Boards Generally”; Title 135 Procedural Rule Higher Education Policy Commission.

1.3 Effective Date July 1, 2016

SECTION 2. POLICY

2.1 Eastern WV CTC has a responsibility to its employees and student to provide a safe and healthy environment. In support of this responsibility, the College has established the following rule regarding tobacco use on Eastern’s property.

2.1.1 Tobacco use, which includes but is not limited to smoking, chewing, and rubbing, and the use of electronic tobacco devices, is prohibited on all college owned, leased or operated property, buildings and vehicles. Organizers and attendees at public events, such as conference, meetings, public lectures, social events and cultural

events, using college facilities will be required to abide by the College Tobacco-Free Campus rule. Organizers of such events are responsible for communicating and enforcing this rule to attendees.

2.1.2 The sale of or free distribution of tobacco products on campus is prohibited. This includes the delivery of tobacco products to campus by means of delivery services of any kind.

2.1.3 Campus organizations are prohibited from accepting money or gifts from tobacco companies. All tobacco advertising in public spaces, such as billboards and signs is prohibited. Accepting revenue for advertising tobacco products is inconsistent with the mission of this rule. Course learning materials which reference tobacco products, is acceptable, as long as the materials do not promote the use of tobacco.

2.1.4 Tobacco advertisements are prohibited in college-run publications.

SECTION 3. COMPLIANCE

3.1 Enforcement of this rule will depend on the cooperation of all members of the campus community, both to comply and encourage others to do so. Faculty, staff and students who see individuals smoking or using tobacco products are asked to inform these individuals in a professional and courteous manner that College rule prohibits tobacco use anywhere on grounds. Offenders are to be reported to a member of President's Cabinet.

3.2 Initial rule violations will be responded to with educational materials. Repeated violations may be subject to appropriate disciplinary actions in accordance with the student code of conduct and the employee disciplinary action rule for faculty, administrators and staff. Visitors who violate the rule will be informed that Eastern WV CTC is a tobacco-free campus. Visitors who continue to violate the rule following a warning may be escorted off campus.

BOARD OF GOVERNORS, CHAIR

DATE

APPROVED BY BOG:
Approved by Cabinet:
APPROVED BY ILOT: 07/23/15

Contact Activities
Dr. Chuck Terrell
June 17- August 25, 2015

June

- 18 Back Stage Pass recruitment-Wardensville
- 23 General Hoyer visits Eastern
Tucker County Small Communities workshop
- 24 WVOnTrac conference call

July

- 3 Greenbrier Classic
- 8 Stephen Smoot-Congressman Mooney's staff
White House conference call-America's College Promise
- 9 Judy Belcher-Tamarak Foundation
- 16 Mascot Pool Party at Moorefield pool
- 21 Hardy County Chamber of Commerce Board meeting
- 22 Kristina Oliver, SBDC conference call
Potomac State College- Guaranteed Admissions meeting
- 29 White House meeting with Office of Science and Technology Policy
Senator Manchin

August

- 6 Faculty Orientation
- 7 Sean Garrett, Pegasus
First Fridays at the Launchpad
- 11 Tucker County Small Communities workshop
- 12 Strategic Planning meeting
- 14 Conference call with Jen Worth, American Association for Community Colleges
Redwood and Company, Wardensville
- 17 Mineral County Teacher In-Service program
- 18 Hardy County Chamber of Commerce Board meeting
Israeli Minister of Agriculture conference call
- 19 Strategic Planning meeting
- 20 WV Council for CTC Education conference call
- 21 Hardy County schools dedications