

**EASTERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS**  
**Wednesday, May 16, 2007 – 12:00 p.m.**  
**MEETING MINUTES**  
**Harco Complex, Room 133**

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*Members attending were: Peggy Hawse – Chair; Scott Jennings – Vice-Chair; Christine Fuentes; Sharon Gott – Faculty Representative; Amanda See; Faron Shanholtz; Scott Sherman; Pamela Shrader – Classified Staff Representative; Robert Sisk; Ronald Whetzel – County School Superintendent Representative; Robert Tissue. S.A.L.T. members: Tim Riggleman; Sharon Bungard; Penny Reardon.*

*Members absent were: Mary Mongold. S.A.L.T. member, Tim Tirrell.*

*Other attendees: John Harris – Bastian & Harris; Dick Hughes, Press; Mallie Combs – Hardy County RDA; Rob Whittington and Mike Robinson – Harco Complex*

- 1. The meeting was called to order at 12:03 p.m. by Chair Peggy Hawse.**
- 2. Upon a motion by R. Sisk with a second by F. Shanholtz the minutes of the April 30, 2007 meeting were approved as presented. Motion carried.**
- 3. Report from the College - S.A.L.T. Departmental Updates: \*Board requested that future reports be in written form and submitted for review with the meeting agendas.**
  - a. Academics/Workforce Education – S. Bungard for T. Tirrell
    - o Verbal report on recent activities.
  - b. Business Office – P. Reardon
    - o Verbal report on accounts receivables, contracts, tuition, and budget; written report will be submitted to Board for review with future agendas. AR: past due account statements out
    - o Reported that the 5/21/07 S.A.L.T. meeting regarding Eastern's safety plan is to include intruder plan (will solicit outside help following review of current plan) \*\*R Whetzel will share information as being used by the Hardy County School System.
  - c. Information Technology – T. Riggleman
    - o Reported on conducting two interviews for Clerk of the Works with an additional applicant to be interviewed in the near future.
    - o Reported on various I.T. activities including presentations, Banner, and the five year computer update plan.
  - d. Learner Support Services/Marketing – S. Bungard
    - o Verbal report included various marketing and retention/recruitment activities.
- 4. Upon motion by S. Jennings with a second by P. Shrader the Program Modification was accepted as presented by Sharon Bungard. Motion carried.**
- 5. Upon a motion by R. Whetzel with a second by S. Gott, the resolution of Phyllis Cole was accepted. Motion carried.**
- 6. John Harris, Architect, Bastian and Harris, presented the Board with the new campus project modifications following a historical overview of the project. Handouts were presented with the PowerPoint presentation.**
  - o Following Mr. Harris's presentation, the Board requested that he prepare and present a written overview of the project\*\*
  - o Question was raised to Ms. Mallie Combs-Snyder pertaining to availability of funds for road and infrastructure. Ms. Snyder reported that funding source has been tapped into and request submitted. Ms. Snyder gave a brief overview plans for the site.
- 7. The following reports were presented by the Board sub-committees:**
  - a. Facilities Committee – Harco Building research**
    - o Mike Robinson (& Rob Whittington) presented on behalf of Harco Investments the benefits of the Harco Complex. Upon questions related to the recent findings upon professional inspection of the Complex, Mr. Robinson replied that the majority of issues listed were typical maintenance issues. Informed Board that issues would be addressed and corrected as part of the purchase price of the structure.

**b. Personnel Committee – Presidential Search**

See motions made following Executive Session below.

**8. The following other business items were presented to the Board:**

**a. Report from Board Chair regarding recent meeting with Chancellor Skidmore, Chancellor Noland and Mike Garrison – P. Hawse**

Chair Hawse gave a verbal report on the recent meeting held in Charleston. Among issues addressed were:

1. Building project;
2. Direction of Leadership at Eastern – appointment of an Interim President
3. Eastern’s creditability within the local community;
4. Need for Board training – to be funded by HEPC
5. Southern’s Nursing Program

**b. Tour of the building and grounds was led by Tim Riggelman at 3:36 p.m.**

**9. Executive Session: Personnel related**

1. Pursuant to State Code Chapter 6-9A-4, R. Whetzel moved that the Board go into executive session regarding a personnel issue and possible land purchase. Motion was seconded by Robert Sisk at 4:04 p.m. Motion carried.
2. Upon a motion by Scott Jennings the meeting reconvened in regular session at 5:35 p.m.; motion was seconded by Scott Sherman. Motion carried.
3. Following recommendation from the Personnel Committee, motion was received from Scott Sherman that, effective immediately, S.A.L.T. members Annual Leave requests are to be approved in advance by Chair Peggy Hawse. The slips are to be submitted to Penny Reardon for collection; Penny will then forward the requests to Peggy for approval. The motion was seconded by Sharon Gott. Motion carried.
4. Robert Sisk made a motion that the Personnel Committee present recommendations on an Interim President at an Emergency Board of Governor’s meeting to be scheduled for May 24, 2007 at 4:00 p.m. Motion was seconded by Robert Tissue. Motion carried.
5. Ronald Whetzel made a motion that during the emergency board meeting on May 24, 2007, that the Board make a decision pertaining to Eastern’s future building plans. Motion was seconded by Robert Sisk. Motion carried.

**6. The Board will next meet on June 20, 2007, 12:00 p.m. as previously scheduled.**

**7. Upon a motion by Amanda See with a second by Sharon Gott the meeting was adjourned at 5:40 p.m. by Chair Hawse.**

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**Peggy C. Hawse, Chair**

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**Date**