



Eastern West Virginia Community and Technical College

Board of Governors' Minutes

Meeting of June 17, 2009

A meeting of the EWVCTC Board of Governors was held on Wednesday, June 17, 2009 at the Harco Complex in Moorefield, WV. Attending were:

Faron Shanholtz, Vice-Chair, Dixie Bean, Peggy Hawse, Robert "Bob" Hott, Sharon Gott, Scott Jennings, Pamela Shrader, Robert Tissue, Robert Sisk, and Dreama Kelly, Recorder. Not attending were D. Scott Sherman and Mary Harrington.

- I. Call to Order:
The meeting was called to order at 12:05 pm by Faron Shanholtz, Vice-Chair.
- II. Minutes Approval:
Upon a motion by Pam Shrader with a second by Scott Jennings, the May 20, 2009 Meeting Minutes were approved as presented. Motion carried 8 to 0.
- III. Election of Officers 2009-2010:
Upon a motion by Dixie Bean with a second by Robert Hott the office of Chair and Vice Chair are to remain as currently filled: Chair, D. Scott Sherman and Vice Chair Faron Shanholtz. Motion carried 8 to 0.
- IV. Schedule of Meeting Dates 2009-2010:
Upon a motion by Dixie Bean with a second by Peggy Hawse, the meeting dates presented were approved. All meeting dates are subject to change upon the discretion of the President and Chair. Motion carried 8 to 0. Mr. Sisk stated that he does not plan to have a meeting in July, 2009.
- V. BP 3.12 Graduation Requirements:
Upon a motion by Robert Hott with a second by Peggy Hawse BP 3.12 was approved as presented. Motion carried with a 7 to 1 vote (Opposed S. Gott).
- VI. Curriculum Termination Proposal for Degree Inventory Update:
Upon a motion by Peggy Hawse with a second by Scott Jennings, the degree inventory updates curriculum termination were approved as presented. Motion carried.
- VII. President's Report:
 - A. Truss Plant Lease/Purchase Agreement Update. Mr. Sisk discussed cost of environmental study and timing of lease/study. Discussed verbal agreement as well as possibility of state funding for rent/lease over the next 3 years. Robert Tissue asked if restoration to original state be addressed in lease should the lease be terminated or not renewed. Mr. Tissue also asked about funding of any maintenance as an expense to Eastern. Stated that 100% of rent comes off purchase price. Upon a motion by Robert Tissue with a second by Dixie Bean the Board granted Mr. Sisk authority to sign the lease agreement pending legal counsel. Motion carried 8 to 0.
 - B. Consolidation of internal committees: Terminated Governance Counsel. LOT and IOC will be the primary committees feeding into the President's Cabinet and then to the Board of Governors. Pam Shrader asked how this will affect the Student Government and Classified Staff Council. Mr. Sisk suggested adding members of these committees to IOC.
 - C. Luncheon for Superintendents is being planned for a July meeting. Scott Jennings suggested adding a high school staff member to the Board.

- D. Discussion of potential vacant manufacturing plant donation. American Woodmark has offered the South Branch Plant for Eastern's use. After discussion the general consensus of the Board that it is not interested in taking position of the abandon plant due to the liability of the facility. Mr. Sisk will present this option to the Foundation.
- E. 32 graduates for the ABE graduation which was held at the Church of the Brethren in Moorefield.
- F. Presented a handout of the final State Appropriation Budget Reduction.
- G. Discussed the State Journal System Advertisement for all the CTCS Institutions
- H. New campus facility update: water has been turned on and the fire suppression system has been tested and approved. Will be moving in on time (July 27, 2009) even with the sewer system issue.
- I. Miscellaneous
 - Mr. Sisk attended a two day financial aid training; CFO and Financial Aid director attending week-long training
 - Peggy Hawse presented verbal/e-mail statements from John Harris pertaining to excavating costs/funds – e-mail dated February and November 2007
 - Pam Shrader discussed raises for classified staff below the appropriate salary step. If following Chancellor Nolan's guidelines, this would go against EWVCTC Board Policy 5.10. Mrs. Shrader stated that if it would be taken into consideration, Eastern's BP 5.10 would have to be revised. Sharon Gott stated that Faculty salaries also be reviewed. Mrs. Shrader stated that the 'green light' has been given to fill any existing, vacant positions. Mr. Sisk stated that funding and budget cuts are the hold ups for any salary increases. Dixie Bean suggested that the BOG Finance committee meet with Penny Reardon to examine this issue. Discussed reviewing the institution's operation budget.
 - Mrs. Hawse asked about Workforce Department being self-sufficient. Mr. Sisk stated that he had made contacts to other state institutions and found that no WF Departments are self-sufficient.
 - Mr. Sisk gave an update on the C.N.A. program following a question by Mr. Robert Hott. Mrs. Shrader informed members about points earned toward acceptance into the R.N. Program and stated that the applicants with C.N.A. program training offers points toward the R.N. Program.
 - Peggy Hawse: To Scott Jennings commitment, generosity, time, talent and that a resolution be prepared for presentation at the next meeting. Appreciate the college and serving.

VIII. Next Meeting: July 15, 2009 - Pending

IX. Upon a motion by Peggy Hawse with a second by Pam Shrader the meeting was adjourned at 1:40pm.

Respectfully submitted by Dreama Kelly, Recorder

D. Scott Sherman, Chair

8-26-09
Date