

**Financial Aid Office
Request for 2017-2018 Financial Aid Documentation**

Name: _____ Student ID: _____

Items needed to complete your 2017-2018 Application for Student Financial Aid are listed below. Please submit the outstanding documentation indicated on this form to the Financial Aid Office by **June 30, 2017**. Your eligibility for financial assistance cannot be determined until all documentation has been received and evaluated. Documents submitted after the deadline will still be processed; however, there is no guarantee your financial aid eligibility will be calculated prior to the start of the semester.

| X | Item Needed | X | Item Needed |
|----------|---|----------|---|
| | Clear Provisional Admission You must be FULLY admitted | | Please submit official transcripts to Financial Aid. _____ |
| | Student Signature on FAFSA www.fafsa.gov | | Parent Signature on FAFSA www.fafsa.gov |
| | Add Federal School Code to FAFSA- 041190 www.fafsa.gov | | Proof of Independent Status: _____ |
| | Complete Entrance Loan Counseling www.studentloans.gov | | Complete Master Promissory Note www.studentloans.gov |
| | Photocopy of Student Birth Certificate | | Photocopy of Parent's Birth Certificate |
| | Proof of Attendance Form Signed by each of your Professors | | Selective Service Clearance 1-847-688-6888 www.sss.gov/regver/verif_response.asp |
| | Loan Default or Grant Overpayment Need letter from lender stating you are no longer in default or overpayment | | Admitted to a non-degree program. Non-degree seeking students are not aid eligible. |
| | Photocopy of Student Social Security Card To Verify Social Security Number | | Photocopy of Parent Social Security Card To Verify Social Security Number |
| | Notarized Statement of Separation | | Official Divorce Documentation |
| | Signed Verification Worksheet | | Monthly Resource and Expenditure Form |
| | Signed 2015 Parent Tax Return Transcript | | Signed 2015 Student and/or Spouse Tax Return Transcript |
| | Signed 2016 Parent Tax Return Transcript | | Signed 2016 Student and/or Spouse Tax Return Transcript |
| | Student and/or Spouse 2015 W-2 Forms | | Parent 2015 W-2 Forms |
| | Parent Plus Loan Application | | Parent Sign Master Promissory Note |
| | Signed Satisfactory Academic Progress Contract | | Photocopy of Photo ID i.e.: Driver's License or State Issued ID Card |
| | Child Support Verification Form | | Identity and Statement of Educational Purpose Form |
| | Financial Aid Suspension Appeal Form | | Financial Aid Maximum Hour Suspension Appeal Form |
| | Verification of Untaxed Income Form | | Other: |

Eastern WV Community and Technical College

316 Eastern Drive, Moorefield, WV 26836

Telephone: 304-434-8000 Toll Free: 877-982-2322

Fax: 304-434-7004 Email: finaid@easternwv.edu