



## **JOB ANNOUNCEMENT**

EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE,  
a public, state supported comprehensive institution, serving the six-county district  
(Grant, Hampshire, Hardy, Mineral, Pendleton, and Tucker) in the Potomac Highlands.

### **Instructional Technology Specialist /Information Technology Faculty**

Position: Full-time with Benefits; 12 Month, Non-Tenure Faculty; Grant Funded (Ends Dec 2022)  
Location: Moorefield, WV

#### **Responsibilities**

- In collaboration with subject matter faculty: create, develop and integrate hands-on instruction and online course content and supporting materials/media (audio, video, simulations, case studies, etc.) and assist instructors in identifying informative course materials (videos, articles, etc.) related to their course subjects.
- Maintain fluency in LMS (Blackboard) functionality, features and tools.
- Train and consult faculty and staff in the application of technology tools and evolving technologies to support teaching, learning, and related college community activities.
- Make recommendations for courseware, equipment and supplies.
- Provide technical assistance to students.
- Assist instructors with applying technology to their courses and help them to identify and incorporate publishers' supporting materials into the courses that require technical skills.
- Assist with promotion of online courses and programs and help with recruitment of online students.
- Review courses for Quality Matters standards.
- Assist instructors in applying technology for assessment of courses and programs.
- Teach three to six credit hours a semester.
- Assist with the assessment of IT courses and programs.
- Serve on college committees.

#### **Qualifications:**

- A Master's degree in Information Technology or Information Systems or a Master's degree in any field plus additional degree(s) in Computer Information Systems or Information Technology.
- Excellent verbal and written communication skills.
- Experience in Troubleshooting.
- IT industry certification.
- Familiarity in design software technologies, web design and Microsoft Office Suite.

#### **Preferred qualifications:**

- Experience working with vendors.
- Familiarity with marketing.

Salary will be commensurate with education and experience, plus full and highly competitive benefits package. Retirement plan options include TIAA-CREF.

**Resume review begins December 17, 2018**

Search will remain open until position is filled.

Submit current resume and three 3 professional references (names, addresses and phone numbers).

Mail To: Debra Backus, Dean of Teaching and Learning  
Eastern West Virginia Community & Technical College

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Moorefield, WV 26836

Or Debra.Backus@easternwv.edu

**Equal Opportunity Employer**