

**EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE**

**BOARD OF GOVERNORS**

**POLICY NO. BP-6.1**

**TITLE: CHANGE IN THE ORGANIZATION OF ADMINISTRATIVE UNITS**

**SECTION 1. GENERAL**

- 1.1 Scope - This policy establishes the procedures to change administrative organization within Eastern West Virginia Community and Technical College.
- 1.2 Authority - West Virginia Code §18B-1-6, §18B-1-8
- 1.3 Effective Date - August 11, 2003
- 1.4 Repeal of Former Rule - Repeals and replaces Eastern West Virginia Community & Technical College Board of Governors Policy Number BP 6.1, effective August 7, 2002.

**SECTION 2. POLICY**

- 2.1 Approval by Board of Governors is required prior to implementation of a change in the major administrative structure of Eastern West Virginia Community and Technical College, specifically the creation, reorganization or elimination of any administrative division or unit headed by an individual who reports directly to the President.
- 2.2 The President of the College shall provide written notification to the Board prior to creating, discontinuing, combining, or reorganizing any existing division, department, center, institute, or other administrative unit other than those specified in Section 2.1.

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BOARD OF GOVERNORS, CHAIR

August 11, 2003  
DATE

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