

EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS
POLICY NO. BP-5.9

TITLE: PERSONNEL ADMINISTRATION

SECTION 1. GENERAL

- 1.1 Scope - This policy establishes policy in a number of areas regarding personnel administration for Eastern West Virginia Community and Technical College employees.
- 1.2 Authority - West Virginia Code §18B-1-6, §18B-1-8.
- 1.3 Effective Date - August 11, 2003

SECTION 2. STATEMENT

It is the policy of the Eastern West Virginia Community & Technical College Board of Governors to adopt the Higher Education Policy Commission Series 8 rules regarding employee and personnel matters, including, but not limited to, definitions of different types of employment. Further, the Board adopts the Commission's rules regarding compensation, workweek, appointment, classification program and benefits.

SECTION 3. DELEGATION of AUTHORITY

The President shall be responsible for establishing institutional regulations concerning personnel administration rules, in compliance with all state and federal legal requirements. Further, the Board affirms its delegation to the President of all employment matters for Eastern, including, but not limited to hiring, supervision, performance evaluation, discipline, and termination.

BOARD OF GOVERNORS, CHAIR

August 11, 2003

DATE