

Student Privacy (FERPA)

Students are guaranteed the rights to protect the privacy of their educational records and to inspect and review the information maintained by the College, as provided in the [Family Education Rights and Privacy Act of 1974 \(FERPA\), as amended \[*← click here for US Dept. of Education's FERPA webpage*\]](#). Further, students are permitted to dispute any educational record items which are believed inaccurate. Student requests to review their educational records must be made in writing directed to the Dean of Student Access and Success.

Confidential student information or educational records release shall require:

- 1) Written authorization by the student, and/or
- 2) Court order or other judicial authority in accord with applicable law.

The College has designated as public, or “directory information,” the following information. The student’s:

- name
- major field of study
- participation in officially recognized activities and sports
- dates of attendance
- degrees and awards received.

The College may release all or part of the directory information listed above. If a student does not wish to have public or “directory information” released, the student must notify the [Dean of Student Access and Success](#) in writing by the end of the first full week of classes each semester. Upon receipt of notice, such records shall remain restricted until released by the student.

The College reserves the right to alter its practices in regard to the Family Educational Rights and Privacy Act, as this law is subject to modification and refinement by the U.S. Department of Education.

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