

**Eastern WV Community & Technical College
Classified Staff Council (CSC) Meeting
January 17, 2014**

Members Present: Pamela Shrader, Kimbra Chirchirillo, Tammy Ours, Laurel Godlove & Patty Goldizen

Regrets: Lacey Koontz

Agenda Item	Discussion	Action
I. Approval of Minutes	The meeting was called to order by Pamela Shrader at 2:04 pm. A motion by Laurel to accept the minutes from October 18, 2013 meeting as written. The motion was seconded by Tammy and passed.	Minutes were approved as written. E-mail to Daniel to post 10/18/13 minutes on website.
II. Treasurer's Report/ Financial Statement	Kimbra submitted the Treasurer's Report	Patty moved to accept the Treasurer's Report, seconded by Tammy. Motion passed.
III. Old Business	<p>Due to Greg's resignation from Eastern, the CSC needs a new secretary. Laurel agreed to serve until a secretary can be elected. Kimbra made a motion to accept Laurel as the secretary pending an election, which was seconded by Patty. Motion passed.</p> <p>All staff at Eastern are enjoying the monthly birthday celebrations. The Thanksgiving luncheon raised \$17 for the CSC fund, and the fundraiser luncheon in December raised 135.50 for the CSC fund.</p>	An election will be held to find a new secretary for the CSC.
IV. BOG Report	The BOG did not meet in January. Due to Deb's reclassification, the CSC will hold an election to replace her on the BOG.	Pam will obtain an official list of Classified staff from Joyce and an election will be held for Classification C position on the CSC and also for a Classified representative to the BOG and ballots will be sent out to the Classified staff.
V. WVACCE Report	Lacey was absent.	To be retained as an agenda item.

VI. New Business	A full classified meeting will be held 2/14 from 10 a.m. to noon with Dr. Terrell. Updates will be given from each department. At that time, a new BOG member will be voted upon. Classified staff will be given a deadline of 2/6 to submit their questions to the CSC for the meeting with Dr. Terrell. The luncheon menu will consist of spaghetti, salad, and garlic bread and the CSC will request a \$5 donation from attendees to offset the cost.	The CSC will meet 2/6 at 2 p.m. to finalize the agenda items for the all Classified meeting on 2/14. Pam will send an email update to all Classified staff regarding activities and an invitation will be sent out for the luncheon.
VII. Next CSC Meeting	The next regular CSC meeting will be held 3/28 at 2 p.m. in the Board Room.	
VIII. Adjournment	A motion was made by Tammy to adjourn the meeting at 3:10 p.m. The motion was seconded by Patty and the meeting was adjourned.	

Respectfully submitted by Laurel Godlove on January 17, 2014