Eastern West Virginia
Community & Technical College

Board of Governors
MEETING AGENDA

REVISED

March 16, 2011
12:00 pm
Eastern Campus; Moorefield, WV

BOARD MEMBERS:

Faron Shanholtz, Chair
Dixie Bean
Richard Gillespie
Douglas Lambert
D. Scott Sherman
Scott Staley

Robert Tissue, Vice Chair
Curtis Durst
Robert Hott
Ward Malcolm
Pamela Shrader
Michele Turner

Dr. Charles Terrell, President

Eastern West Virginia Community and Technical College
Board of Governors
Eastern Campus Moorefield, West Virginia

Standing Committees

Academic & Student Programs Committee:

Michele Turner

Ward Malcolm

Pam Shrader

Dixie Bean

Personnel Committee:

Faron Shanholtz, Chair

D. Scott Sherman

Douglas Lambert

Curtis Durst

Dixie Bean

Finance & Administration Committee:

Faron Shanholtz, Chair

D. Scott Sherman

Rob Tissue

Robert Hott

Board Operations Committee:

Special Committees

Facilities Committee:

Faron Shanholtz, Chair

Founders Award Committee:

Faron Shanholtz, Chair

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of March 16, 2011

12:00 pm

Eastern Campus; Moorefield, WV

I. Call to Order – F. Shanholtz

II. Presentation: Statewide Workforce Update: Sid Valentine

III. *Action Items:

A. *Approval of the January 19, 2011 Minutes..... Pg. 3

B. * Harold Michael award nomination

C. *Budget & Tuition Recommendations from the Finance Committee

D. Second Quarter Financials

E. *Higher Learning Commission Progress Report

IV. President's Report :

A. Strategic Plan:

Strategic Goals
GOAL 1 Produce graduates with general education and technical skills needed to be successful in the workplace or subsequent education **Enrollment report Spring 2011 – Headcount: __607_____; FTE:_____341.8_____** **Graduate report – _~40___ Graduates May, 2011**
GOAL 2 Provide Workforce Development programs that meet the demands of West Virginia's employers and enhance West Virginia's economic development efforts **Moorefield Training Center** **Petersburg Technical Center** **Dean of Career, Technical and Workforce Education**
GOAL 3 Provide access to affordable, comprehensive community college and technical college education in all regions of West Virginia
GOAL 4 Provide Resources to meet the needs of community and technical college students and employees **Tuition increase recommendations**

V. Miscellaneous:

- "Go Green"

VI. Next Meeting: **April 20, 2011 – 12:00 pm** Eastern Campus
May 18, 2011 - 12:00 pm Eastern Campus

VII. Adjournment

Eastern West Virginia Community and Technical College

Board of Governors DRAFT MINUTES of January 19, 2011; 12:00 pm

Eastern Campus; Moorefield, WV

There was a meeting of the Eastern WV CTC Board of Governors on Wednesday, January 19, 2011. Attending were F. Shanholtz, Chair; R. Tissue, Vice-Chair; D. Bean; C. Durst; D. Lambert; W. Malcolm; P. Shrader; M. Turner; C. Terrell, President; and D. Kelly, Recorder. Not attending were R. Hott; R. Gillespie; S. Sherman; and S. Staley.

I. Call to Order – F. Shanholtz
The meeting was called to order at 12:05 by Chair Shanholtz.

II. Action Items:

F. *Approval of the November 17, 2010 Minutes
M: P. Shrader
S: C. Durst
Motion to approve 11/17/10 minutes as amended: Will note that D. Juran attended by conference call. Motion carried. 8 Ayes – 0 Nays.

G. *Wind Energy Technology, AAS Program Proposal
M: D. Lambert
S: D. Bean
Motion to approve the Wind Tech AAS Program; program will be submitted to Chancellor Skidmore's office for inclusion to Eastern's degree inventory. Motion carried. 8 Ayes – 0 Nays.

H. Graduation Requirements BP 3.12* *(Handout)*
M: R. Tissue
S: P. Shrader
Motion to approve BP 3.12; the approved policy will be submitted for 30 day public comment and submitted to Chancellor Skidmore's Office. Motion carried. 8 Ayes – 0 Nays.
Discussion included 2 vs 4 year college and the necessary preparation for college success.
D. Lambert introduced members to the GED Option Pathways to offer an option for potential dropouts.

I. Advocacy Training ACCT – (*F. Shanholtz presentation)*
Chair Shanholtz presented a power point presentation and handouts from the 12/18/10 CTCS training session held in Charleston.

J. Tuition Increase 2011/2012 (*discussion*)
Discussion included views of other presidents and recommendations. Discussed change in government as potential change; Dr. Terrell will send members of the BOG a packet of information. Discussed need to increase full time faculty in specific departments.

K. Discussed additional training opportunities and/or partnerships with an organization relatively new to the area.

III. President's Report :

Strategic Goals
GOAL 1 **Produce graduates with general education and technical skills needed to be successful in the workplace or subsequent education** ***Enrollment Report*: Spring 11 Headcount 552 (Spring '10: 609); FTE 335.1 (Spring '10: 320.5)** ***Graduation Report: Will have ~ 40 graduates. Special guest speaker has been identified and confirmed.*** ***Cohorts: Will follow the model from the Kentucky system to implement with the AutoTech program (practical application of the general education components is an issue with this student body).***
GOAL 2 **Provide Workforce Development programs that meet the demands of West Virginia's employers and enhance West Virginia's economic development efforts** ***Governor's State of State Address: Macys Call Center training opportunity being explored*** ***Branding and strategies: have been working on this for a couple months – looking into ways of capturing WF learners – Sid Valentine plans to assist in identifying this count late spring.***
GOAL 3 **Provide access to affordable, comprehensive community college and technical college education in all regions of West Virginia** ***Tuition and textbooks: many schools identifying 'readers' for digital textbooks – Eastern will explore this option and other options to reduce costs of textbooks for our students.*** ***Facebook Tour: received positive feedback from Hampshire; plan to do similar events at other high schools***

GOAL 4

Provide Resources to meet the needs of community and technical college students and employee

Budget: will be starting the budget process and solicit Board input

Foundation Report: meeting was cancelled - will give update when available.

First Lady/President Tomblin's visit-2/10: will have various groups to attend and contribute to the meeting. Asked the Board to assist by inviting the public to attend.

Campus Safety: is an ongoing concern; have taken steps to correct some issues and doing research on various means of lockdown;

Blueprints for wing: John Harris has recently revised the blueprints to include an open meeting space

Legislative session Mineral County Day: 11th year as an organized event – Eastern reps attended and met with some delegates.

Department of Commerce (Wind Tech): featured in the magazine to promote WV job opportunities.

Bridgemont CTC: Planning meeting with Bridgemont to be scheduled to discuss joint Telecommunications training

Blue Ridge CTC: BRCTC President's Cabinet will visit Eastern on February 24th to discuss joint training initiatives and share workforce education enrollment strategies.

***Higher Ed. Day at Legislature: Will have student reps from our Nursing Program and Wind Energy* programs.**

IV. Next Meeting: February 16, 2011 - 12:00 pm Eastern Campus

V. Adjournment:
Meeting was adjourned at 2:20 pm upon a motion by D. Lambert with a second by R. Tissue.

Respectfully submitted by D. Kelly, Recorder

Faron Shanholtz, Chair **Date**

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of March 16, 2011

ITEM:	Approval of Preliminary Budget FY12
COMMITTEE:	Committee of the Whole
RECOMMENDED RESOLUTION:	Resolved that the Board of Governors approve the FY 2012 Expenditure Schedule for submission to the State Offices.
BACKGROUND:	A proposed FY 2012 Expenditure Schedule will be available for your review.