

Eastern West Virginia Community and Technical College

Board of Governors

MINUTES Meeting of June 28, 2012

12:00 pm

Eastern Campus; Moorefield, WV

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I. Call to Order

*An emergency meeting of the Eastern WV Community & Technical College's Board of Governors was called to order by Chair Faron Shanholtz at 12:10 pm.*

*Attending were: S. Staley – telephone; R. Tissue; C. Durst; D. Lambert – telephone; R. Hott – telephone; F. Shanholtz – telephone; D. Backus; C. Terrell; D. Kelly, recorder.*

II. Action Items

- Minutes05-16-12 meeting

*Upon a motion by R. Hott with a second by R. Tissue, the May 16, 2012 minutes were approved as presented. Motion carried.*

- Election of Officers

*Upon a motion to entertain nomination for chair and vice chair by R. Hott with a second by D. Backus, the following nominations were received: Chair: Robert Tissue; Vice-Chair: Scott Staley. Motion to close nominations by D. Lambert with a second by C. Durst. Upon a motion by R. Hott with a second D. Lambert, Robert Tissue was voted as Chair and Scott Staley was voted as Vice-Chair for the upcoming election term. Motion carried with 7 Ayes and 0 Nays.*

*Current Chair Shanholtz thanked the Board and staff for their support during his term as chair and welcomed the new officers into their respective positions.*

III. President's Report:

*President Terrell reviewed the following report with an updated Fall 2012 headcount of 370 and FTE of 242.5.*

<b>Student Success:</b>
<b>Enrollment</b>
<b>Summer 2012</b>
HC 203 FTEs 78.2
<b>Summer 2011</b>
HC 176 FTEs 62.8
<b>Fall 2012</b>
HC 267 FTEs 184.2
<b>Fall 2011</b>
HC 779 FTEs 438.8
<b>Adult Basic Education</b>
GED graduation: 60 graduates with ~130-140 individuals attending the graduation ceremony
<b>College Completer Agenda</b>
DegreeNow, eliminate late registration, late sessions, 15 week academic schedule, Financial Aid distribution, graduation application and fees and data driven decisions
<b>Workforce Education</b>
<b>HEAPS FUNDING</b>
• Waiting on 3 CDL students to enroll, then reconciliation will be completed. Due by 6/15.

### MISCELLANEOUS

- 10 students who started Paramedic course in Hardy County took national registry skills exam on June 2
- “Celebrate the Family” conference is scheduled for June 14-16, 2012; staff development on 6/15/12 with Dr. Mark Taylor
- Attended PHCTPC Summer Conference – Howard Seuffer presentation was successful (33 participants)
- Upcoming classes for community education:
  - Concealed Carry Handgun Permit Class, June 30
  - Get Paid to Talk, October 8
  - Bus trip to NYC, June 30
  - Yoga, June 5 – June 28
  - Acting 101, begins July 3 at library
- Partnership developed with Hardy Co. Wellness Center to continue dance program – classes will resume in September

- Miscellaneous
  - BOG training CFVW and WVCCA conference, October 24
  - BOG Student Success Fall Retreat
  - Shepherd University Elementary Education partnership (meetings with SU Representatives June 13 – Eastern Campus & June 18 – SU Campus)
  - Tech Prep and District Consortium SB 430
  - Career and Technical Center collaboration
  - Capon Bridge Discovery Center
  - Matthew’s Trust, Dave Stutts
  - Reaccreditation update
  - Personnel updates: Student Services Specialist, FA, Business Instructor, Information Technology Instructor, Cashier and Front Desk.
  - Senate Bill 330: HR Review- Modern Think
  - President’s Cabinet Strategic Planning meeting, August 1
  - Fall Orientation for Full-time and Adjunct Faculty, August 8
  - College wide budget meeting
  - Charleston updates
  - Campus Safety updates
  - Skip Landes, Applied Technology Instructor
  - Dynamic Campus
  - Fall 2012 classes begin, August 13

IV. Next Meeting: *July 18, 2012 OR August 15, 2012 Technology Center? Eastern’s Marketing Plan presentation American Woodmark recognition*

V. Adjournment  
*Upon a motion by D. Lambert with a second by C. Durst, the meeting was adjourned at 12:20 pm. Motion carried.*

*Respectfully submitted by D. Kelly, Recorder*

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*Faron Shanholtz, Chair*

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*08-14-12*  
*Date*