Eastern West Virginia Community and Technical College
Board of Governors
Meeting of November 17, 2010; 12:00 pm
Eastern Campus; Moorefield, WV
MINUTES

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There was a meeting of the Eastern WV Community & Technical College Board of Governors on Wednesday, November 17, 2010. Attending were F. Shanholtz, Chair; R. Tissue, Vice-Chair; C. Durst, R. Hott, D. Lambert, W. Malcolm, P. Shrader, S. Staley, S. Sherman, M. Turner, C. Terrell, P. Reardon, D. Juran (telephone), and D. Kelly, Recorder. Not attending were R. Gillespie and D. Bean.

**I. Call to Order – *F. Shanholtz***

*The meeting was called to order at 12:07 pm by Chair Shanholtz.*

**II. Action Items:**

A. Audit report – Dennis Juran (via conference call)
*M: Curt Durst*
*S: Robert Hott*
*Motion to accept the audit as prepared by Deloitte & Touche and presented by Mr. Juran. Motion carried.*

B. Approval of the October 20, 2010 Minutes
*M: Robert Hott*
*S: Ward Malcolm*
*Motion to accept minutes as presented. Motion carried.*

C. Textbook Policy BP 7.13
*M: Robert Hott*
*S: Pam Shrader*
*Motion to accept BP 7.13 as presented. Motion carried.*

D. AAS Accounting
*M: Scott Sherman*
*S: Robert Hott*
*Motion to approve the AAS Accounting. Motion carried.*

E. AAS Wind Tech – *Handout Pending Internal Approval*
*Item tabled pending LOT and President's Cabinet approval. Will be presented to at the next Board meeting.*

F. Paraprofessional on Education Program (Termination)
*M: Scott Sherman*
*S: Curtis Durst*
*Motion to terminate the Paraprofessional Program. Motion carried.*

G. Tabled item from last meeting: *The Board welcomed Michelle Turner as the Student Representative to the Board of Governors. The Oath of Office was administered to*

*Michelle Turner by Notary Dreama Kelly and witnessed by Faron Shanholtz and Charles Terrell on 11/11/10.*

**III. President's Report**

A. AR 3.5: Course Substitution Regulation
*Dr. Terrell presented an overview of AR 3.5.*

B. Advocacy Training for BOG –*Charleston; December 8*
*WVCTC will be hosting this training – F. Shanholtz and R. Tissue will be attending this meeting along with Dr. Terrell.*

C. Radio spots WELD news and commentary
*Promoted EWVCTC with a radio spot with Steve Davis of WELD.*

D. Hampshire County High School Tours
*On 11/9/10 -38 students and 11/12/10 -17 students toured Eastern campus and the Technical Center in Petersburg.*

E. Mineral County day – *January 13*
*Eastern has been invited to participate – J. Lamb is at meeting today to represent Eastern.*

F. Council for Resource Development
*WVCTC funded this training event for Eastern. Dr. Terrell participated in this event 11/2-3/10 in Washington, DC.*

G. Strategic Planning
1) *Will be compiling the Strategic Plan following the plan adopted by the WVCTC*
2) *To include retention and completers*
3) *Development of a tracking system for Career Pathways for student follow-up*
4) *Increase number of businesses served through Workforce Education*
5) *Student access and affordability and increase number of adult students*
6) *Resources*

H. Construction funding status
*Received information from John Harris for wing construction: $2.3 for the condenses version of the wing and $4.2 million for full version. With this in mind, Dr. Terrell requested that the Board name members to a Facility's Committee. This committee will also offer guidance for the Technology Center.*

*The following volunteers for this committee: Ward-Bob-Rob-Faron*

I. Miscellaneous:
1) *Reorganization: Marketing and PR, Jessica Lamb and Daniel Silver, will be reporting directly to President Terrell;*
2) *Caffeine Chats with staff and faculty to become a scheduled communication tool;*
3) *Fall 10 Headcount: 644*
4) *Fall 10 FTE: 357.0*

5) *SGA collected approximately 200# of food delivered to the Mac House in Moorefield; Plans to have an additional food drive for the Interfaith Food Drive in Petersburg.*

J. Contact Activities:
1) *Sid Valentine visiting Eastern for the Sector Based Training tomorrow*
2) *Visiting Lord Fairfax College*
3) *Pete Checkovich will be bringing his executive committee to Eastern in December*
4) *Making connections with Blue Ridge CTC*

K. Holiday Luncheon:
*The Board of Governors is invited to the Christmas luncheon on December 16, at 12:00*

**IV. Next Meeting:**
*December 15, 2010 - 12:00 pm Eastern Campus*

V. **Adjournment:**
*The meeting was adjourned at 1:20 upon a motion by R. Hott. Meeting was adjourned.*

*Respectfully Submitted by Dreama Kelly, Recorder*

_____ 1-19-11
Faron Shanholtz, Chair Date