Eastern West Virginia Community and Technical College

Board of Governors Minutes

Meeting of January 12, 2010 – 3:15 pm

Eastern Campus, Moorefield, WV

There was a Meeting of the EWVCTC Board of Governors on Tuesday, January 12, 2010 starting at 3:15 pm. Attending were D. Scott Sherman, Pamela Shrader, Sharon Gott, Dixie Bean, Curtis Durst, Kimbra Chirchirillo, Robert Tissue, and Faron Shanholtz. Also attending were Robert Sisk, Dr. Don Hunter, and Dreama Kelly, Recorder. Not attending were Douglas Lambert, Scott Staley, and Robert Q. Hott.

I. Welcome and Call to Order:

The meeting was called to order at 3:15 pm by Chair Sherman.

II. Approval of Meeting Minutes:

Upon a motion by S. Gott with a second by P. Shrader, the November 18, 2009 minutes were approved as presented. Motion Carried.

Upon a motion by S. Gott with a second by P. Shrader, the November 30, 2009 minutes were approved as presented. Motion Carried.

III. Approval of BP 3.16 "Instructional Workload Policy":

Upon a motion by D. Bean with a second by F. Shanholtz, BP 3.16 was approved as presented. Motion carried.

IV. Bid for Exterior Lighting for the Entrance Road:

Upon a motion by D. Bean with a second by F. Shanholtz, the entrance road lighting bid was approved as presented. Project will start between March and April, 2010. Motion carried.

V. President's Report:

A. Master Plan 2010 – 2015 Update

Master Plan guidelines are being finalized by Dennis Taylor, a consultant hired by the WVCTC. Once the Master Plan has been completed – this document will be presented to the Board of Governors for approval and then submitted to the WVCTC.

B. HEAPS Funds

Higher Education Adult Part Time student: two types include WF and Academics. These Workforce funds have been exhausted for first semester. Steps are being taken to restore funding for the second half of the year.

- C. HLC Approval of the relocation of the main campus December 7, 2009
 Higher Learning Commission approved the relocation of the main campus of Eastern.
 There was a \$1,000.00 fee along with a report and potential formal visit.
- D. On line completion rates

Mr. Sisk reviewed the completion rate handout report.

E. Tuition increase requests

There are indications from the Chancellor's Office that no tuition increases will be approved for next school year.

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F. Enrollment

Mr. Sisk reviewed the enrollment report that was prepared by WVCTC.

G. RN Board visitation

The RN Board will be on site 1-13-10 and 1-14-10 for program review and site visits. Funds will be included in the budget for this program. Once program has been approved, Eastern will be making application for grant funding.

H. Miscellaneous

President Sisk discussed the 3.4% budget cut and that stimulus backfill will be obtained. Maintenance position will not be filled at this time; funds set aside for presidential search can be freed up as a request was made to the chancellor's office for this expense.

Discussed equipment to be purchased with the WV Advance grant – this equipment will be available to the RN program usage.

Mr. Sisk discussed developments in new programs, i.e. Elementary Education and the Wind Energy Technology Programs.

VI. Development of the Presidential Profile facilitated by Dr. Don Hunter

Dr. Hunter discussed and presented a draft profile and how the collective information was covered during today's open forums with three noted changes to be made on the draft profile. D. Bean discussed relocation as a profile item – Dr. Hunter recommended that this question be addressed during the face-to-face interview.

Dr. Hunter discussed the required qualifications and fielded questions regarding that item.

Upon a motion by F. Shanholtz with a second by C. Durst, the Presidential Profile presented by Dr. Hunter was approved as amended to include three items mentioned by the open forums. Motion carried. Revised profile will be sent to D. Kelly and will be forwarded to D. Silver, J. Lamb, and the Board.

VII. Next Meeting:

There will be a meeting scheduled for <u>January 20, 2010 @ 1:00pm</u> to establish screening committee groups at the Eastern Campus.

VIII. Adjournment:

The meeting was adjourned at 5:01 pm by Chair Sherman upon a motion by D. Bean with a second by K. Chirchirillo.

Respectfully submitted by D. Kelly, Recorder		
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D. Scott Sherman, Chair	Date approved	