Eastern West Virginia Community and Technical College

Board of Governors

Meeting Minutes of September 18, 2013 at 12:00 pm

Eastern Campus; Moorefield, WV

Attending were S. Staley, C. Hakala, R. Mongold, C. Durst, D. Backus, D. Bean, F. Shanholtz, C. Terrell, D. Kelly, Recorder.

I. Call to Order:

The meeting was called to order at 12:07 pm, by Vice-Chair, Scott Staley. Welcome to Dr. Suzanne Goodall, Elementary Education Coordinator and Amanda Radar, fulltime Cosmetology Instructor. The part time cosmetology instructor Jennifer Miller.

II. Action Items:

A. *Upon a motion by Dixie Bean with a second by Faron Shanholtz, the August 28, 2013 minutes were approved as distributed.*

B. *Upon a motion by Faron Shanholtz with a second by Curtis Hakala, BP 4.6 was approved as Presented with the following note:*
Policy 4.6 will be reviewed to address verbalized concerns (Authority Statement & 10-working-day window) in November, 2013.

C. *The following Board Policies were noted to have received no public comment: BP-3.8; BP-3.12; BP-3.21.*

D. *Upon a motion by Curtis Hakala and a second by Dixie Bean, the FY 14 Organizational Chart was approved as presented. (The Chart will be included in the Governance Manual and posted on Eastern's Shared File for staff to view as appropriate).*

E. *Upon review, Eastern's Institutional List of Rules was approved for signature and submission to Chancellor Skidmore's office as per protocol. The List of Rules is due to the Chancellor's Office by October 1, 2013. Motion to accept by Faron Shanholtz with a second by Curtis Durst. Motion carried. List of Rules will be submitted. Faron Shanholtz and Dixie Bean volunteered to sit on a policy review committee.*

III. Board Chair's report: *Committees Reports:*

IV. President's Report: *(see agenda for detailed points on the following):*

A. *2 million dollar loan has been approved as per the Chancellor's office. Received e-mail from Josh Jerrell that the Governor has signed off on the agreement - Governor's general counsel reviewing. September Meet & Greet Schedule.*

B. *WV-CTC system was granted a $25 million grant as been awarded from the Department of Labor.*

C. *Luanne Bowman: has resigned from her position as of 09/25/13 at Eastern and will be taking a position at Ohio State University School of Engineering. The CFO position was posted and an offer extended and accepted by her replacement to start on 09/30/13.*
D. *Strategic Plan:*
E. *Student Access and Success*
F. *Workforce Development:*
G. *Serve More Adults*
H. *Resource*
I. *Reaccreditation: LSS 10/2/13 hosting Accreditation Jeopardy - if any BOG member would like to participate - please let Dr. Terrell know.*

Mock Visit with Mike Koon will be on campus tomorrow with board members participating: F. Shanholtz and R. Tissue.

J. *Assessment & Retention*
K. *Assessment & Institutional Effectiveness*
L. *Alignment of Budget & Planning Processes*
M. *Campus Safety & Security: two incidents of vehicular hit and run this semester - plans are underway to add parking lot cameras.*
N. *Public Relations*
O. *Coleman Grant: a 10-minute window for presentation has been awarded to EWVCTC.*

V. President's Evaluation: TABLED: 1) does the personnel committee make the recommendation or is it the board as a whole; 2) Time frame; 3) Mid-March to the CFO as recommendation for salary/evaluation request

VI. **Next Meeting:** Self-Study Team meetings Regular Meeting: November 20, 2013

VII. **Adjournment:** *The meeting was adjourned at 1:20 PM by Vice-Chair Scott Staley upon a motion by Faron Shanholtz with a second by Dixie Bean. Motion carried.*

Respectfully submitted by Recorder, Dreama Kelly

_____ 11-20-2013
Scott Staley, Vice-Chair Date of Approval