



**Eastern West Virginia
Community & Technical College**

**Board of Governors
MEETING AGENDA**

*January 19, 2011
12:00 pm
Eastern Campus; Moorefield, WV*

BOARD MEMBERS:

Faron Shanholtz, Chair
Dixie Bean
Richard Gillespie
Douglas Lambert
D. Scott Sherman
Scott Staley

Robert Tissue, Vice Chair
Curtis Durst
Robert Hott
Ward Malcolm
Pamela Shrader
Michele Turner

Dr. Charles Terrell, President

Eastern West Virginia Community and Technical College
Board of Governors
Eastern Campus Moorefield, West Virginia

Standing Committees

Academic & Student Programs Committee:

Michele Turner

Ward Malcolm

Pam Shrader

Dixie Bean

Personnel Committee:

Faron Shanholtz, Chair

D. Scott Sherman

Douglas Lambert

Curtis Durst

Dixie Bean

Finance & Administration Committee:

Faron Shanholtz, Chair

D. Scott Sherman

Rob Tissue

Robert Hott

Board Operations Committee:

Special Committees

Facilities Committee:

Faron Shanholtz, Chair

Founders Award Committee:

Faron Shanholtz, Chair

Eastern West Virginia Community and Technical College
 Board of Governors
 Meeting of January 19, 2011
 12:00 pm
 Eastern Campus; Moorefield, WV

- I. Call to Order – F. Shanholtz
- II. Action Items:
 - A. *Approval of the November 17, 2010 Minutes..... Pg. 3
 - B. *Wind Energy Technology, AAS Program Proposal..... Pg. 5
 - C. Graduation Requirements BP 3.12* (*Handout*)
 - D. Advocacy Training ACCT – (*F. Shanholtz presentation*)
 - E. Tuition Increase 2011/2012 (*discussion*)
- III. President’s Report :

Strategic Goals
<p><u>GOAL 1</u> <u>Produce graduates with general education and technical skills needed to be successful in the workplace or subsequent education</u></p> <p style="padding-left: 40px;">Enrollment Report Graduation Report Cohorts</p>
<p><u>GOAL 2</u> <u>Provide Workforce Development programs that meet the demands of West Virginia’s employers and enhance West Virginia’s economic development efforts</u></p> <p style="padding-left: 40px;">Governor’s State of State Address Branding and strategies</p>
<p><u>GOAL 3</u> <u>Provide access to affordable, comprehensive community college and technical college education in all regions of West Virginia</u></p> <p style="padding-left: 40px;">Tuition and textbooks Facebook Tour</p>
<p><u>GOAL 4</u> <u>Provide Resources to meet the needs of community and technical college students and employees</u></p> <p style="padding-left: 40px;">Budget Foundation Report First Lady/President Tomblin’s visit-2/10 Campus Safety Blueprints for wing Legislative session Mineral County Day Department of Commerce (Wind Tech) Bridgemont CTC Blue Ridge CTC</p>

- IV. Next Meeting: February 16, 2011 - 12:00 pm Eastern Campus
- V. Adjournment

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of November 17, 2010; 12:00 pm
Eastern Campus; Moorefield, WV
DRAFT MINUTES

There was a meeting of the Eastern WV Community & Technical College Board of Governors on Wednesday, November 17, 2010. Attending were F. Shanholtz, Chair; R. Tissue, Vice-Chair; C. Durst, R. Hott, D. Lambert, W. Malcolm, P. Shrader, S. Staley, S. Sherman, M. Turner, C. Terrell, P. Reardon, D. Juran (telephone), and D. Kelly, Recorder. Not attending were R. Gillespie and D. Bean.

I. Call to Order – F. Shanholtz

The meeting was called to order at 12:07 pm by Chair Shanholtz.

II. Action Items:

A. Audit report – Dennis Juran

M: Curt Durst

S: Robert Hott

Motion to accept the audit as prepared by Deloitte & Touche and presented by Mr. Juran. Motion carried.

B. Approval of the October 20, 2010 Minutes

M: Robert Hott

S: Ward Malcolm

Motion to accept minutes as presented. Motion carried.

C. Textbook Policy BP 7.13

M: Robert Hott

S: Pam Shrader

Motion to accept BP 7.13 as presented. Motion carried.

D. AAS Accounting

M: Scott Sherman

S: Robert Hott

Motion to approve the AAS Accounting. Motion carried.

E. AAS Wind Tech – Handout Pending Internal Approval

Item tabled pending LOT and President's Cabinet approval. Will be presented to at the next Board meeting.

F. Paraprofessional on Education Program (Termination)

M: Scott Sherman

S: Curtis Durst

Motion to terminate the Paraprofessional Program. Motion carried.

G. Tabled item from last meeting: *The Board welcomed Michelle Turner as the Student Representative to the Board of Governors. The Oath of Office was administered to Michelle Turner by Notary Dreama Kelly and witnessed by Faron Shanholtz and Charles Terrell on 11/11/10.*

III. President's Report

A. AR 3.5: Course Substitution Regulation

Dr. Terrell presented an overview of AR 3.5.

B. Advocacy Training for BOG –Charleston; December 8

WVCTC will be hosting this training – F. Shanholtz and R. Tissue will be attending this meeting along with Dr. Terrell.

C. Radio spots WELD news and commentary

Promoted EWWCTC with a radio spot with Steve Davis of WELD.

D. Hampshire County High School Tours

On 11/9/10 -38 students and 11/12/10 -17 students toured Eastern campus and the Technical Center in Petersburg.

E. Mineral County day – January 13

Eastern has been invited to participate – J. Lamb is at meeting today to represent Eastern.

F. Council for Resource Development

WVCTC funded this training event for Eastern. Dr. Terrell participated in this event 11/2-3/10 in Washington, DC.

G. Strategic Planning

- 1) *Will be compiling the Strategic Plan following the plan adopted by the WVCTC*
- 2) *To include retention and completers*
- 3) *Development of a tracking system for Career Pathways for student follow-up*
- 4) *Increase number of businesses served through Workforce Education*
- 5) *Student access and affordability and increase number of adult students*
- 6) *Resources*

H. Construction funding status

Received information from John Harris for wing construction: \$2.3 for the condenses version of the wing and \$4.2 million for full version. With this in mind, Dr. Terrell requested that the Board name members to a Facility's Committee. This committee will also offer guidance for the Technology Center.

The following volunteers for this committee: Ward-Bob-Rob-Faron

I. Miscellaneous:

- 1) *Reorganization: Marketing and PR, Jessica Lamb and Daniel Silver, will be reporting directly to President Terrell;*
- 2) *Caffeine Chats with staff and faculty to become a scheduled communication tool;*
- 3) *Fall 10 Headcount: 644*
- 4) *Fall 10 FTE: 357.0*
- 5) *SGA collected approximately 200# of food delivered to the Mac House in Moorefield; Plans to have an additional food drive for the Interfaith Food Drive in Petersburg.*

J. Contact Activities:

- 1) *Sid Valentine visiting Eastern for the Sector Based Training tomorrow*
- 2) *Visiting Lord Fairfax College*
- 3) *Pete Checkovich will be bringing his executive committee to Eastern in December*
- 4) *Making connections with Blue Ridge CTC*

K. Holiday Luncheon:

The Board of Governors is invited to the Christmas luncheon on December 16, at 12:00

IV. Next Meeting:

December 15, 2010 - 12:00 pm Eastern Campus

V. Adjournment:

The meeting was adjourned at 1:20 upon a motion by R. Hott. Meeting was adjourned.

Respectfully Submitted by Dreama Kelly, Recorder

Faron Shanholtz, Chair

Date

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of January 19, 2011

ITEM: Approve the Wind Energy AAS Program*

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved, that the Board of Governors

BACKGROUND: The service area of EWVCTC is currently the home of several hundred wind turbines. There is a need for trained wind maintenance technicians. Eastern can provide a one year certificate or continue to obtain an AAS Applied Science Degree which will help to obtain lucrative jobs.

Training areas include advanced training equipment and modules as well as hand on experience, and increased ability to excel in the wind industry.

See Attachment 2B

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of January 19, 2011

ITEM: Approve BP 3.12*

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved, that the Board of Governors

BACKGROUND: This policy describes the conditions and process to determine graduation status for students in an associate degree.