

*Minutes*  
 Eastern West Virginia Community & Technical College  
 BOARD OF GOVERNORS  
 Monday, April 30, 2007  
 12:00 PM

A meeting of the Board of Governors of Eastern West Virginia Community & Technical College was held on Monday, April 30, 2007 at the HARCO Complex, in Moorefield, West Virginia. Members present/absent were:

<b>Member:</b>	<b>Present:</b>	<b>Absent:</b>
Phyllis Cole, Chair		X
Scott Jennings, Vice-Chair	X	
Sharon Gott, Faculty	X	
Christine Fuentes, Student Representative	X	
Mary Mongold		X
Scott Sherman	X	
Pamela Shrader, Classified Staff Council Representative	X	
Ronald Whetzel	X	
Alfred Hoffmann, President		X
Sharon Bungard, SALT	X	
Penny Reardon, SALT	X	
Tim Riggleman, SALT		X
Tim Tirrell, SALT	X	
Dreama Kelly, Recorder	X	
Peggy Hawse – New BOG Appointee	X	
Faron Shanholtz– New BOG Appointee	X	
Amanda See – New BOG Appointee	X	
Robert Sisk- New BOG Appointee	X	
Robert Tissue– New BOG Appointee	X	
Other Attendees:	Dick Hughes, Press	

- 
1. Meeting was called to order at 12:00 p.m. by Vice-Chair Scott Jennings. The Board welcomed the new members appointed by the Governor and new members were sworn in by Dreama Kelly and appointment notarized by Robert Eagle, Jr. Introductions followed.
  2. Upon a motion by Scott Sherman with a second by Sharon Gott, the minutes of the March 29, 2007 meeting were approved as presented. Motion carried.
  3. Upon a motion by Ron Whetzel and a second by Peggy Hawse, the Financial Report was approved as presented. Motion carried.
  4. Upon a motion by Pam Shrader with a second by Faron Shanholtz, the FY 2008 Expenditure Schedule was approved. Exact budget will be presented in August, 2007 with the ‘increase in rent’ item to be removed. Motion carried.
  5. The proposed salary increase was approved as presented upon a motion by Robert Sisk with a second by Peggy Hawse. Motion carried.
  6. Upon a motion by Robert Sisk with a second by Peggy Hawse, the Compact / Master Plan

**was approved following amendment. The Board requested that the dates of completion be filled in for each item listed. The motion carried.**

**7. Report from the College: The Board heard a verbal report from each of Department present and action items identified at the previous meeting were addressed.**

*A. Academics/Workforce Education – T. Tirrell*

1. Recruitment
2. Articulation agreement with Potomac State College
3. Grant Initiatives
4. Faculty Website

*B. Business Office – P. Reardon*

1. Tuition rate increase
2. Budget to be completed and presented at later date
3. Reported that revenue was up and expenses were down.

*C. Information Technology – T. Riggleman*

*D. Learner Support Services / Marketing – S. Bungard*

1. Various marketing and retention activities ongoing – revitalization of the retention committee
2. Fall schedule as well as Eastern's course offering catalog have been published and are being distributed.
3. North Central/Higher Learning Commission Conference and the meeting with Karen Solomon April 20-23, 2007 went well. The Visiting Team will be at Eastern in April, 2008.
4. Working with Grant Memorial Hospital CEO, Robert Harman, and COO, Mary Beth Barr, to fill Southern's Nursing Coordinator Position for the nursing program housed at Eastern.

**8. Other Business:**

a. Following contact by Governor Manchin's office, G&G Builders, Inc. agreed to an additional 30-day project bid extension (starting 04-30-07).

b. Appointment of new members to Board sub-committees:

1) Academic & Student: Robert Sisk; Christine Fuentes.

2) Finance & Administrative Committee: Rob Tissue

3) Personnel Committee: Peggy Hawse; Faron Shanholtz

4) Board Operations Committee: Amanda See

5) Special Committees:

Facilities: Peggy Hawse; Scott Sherman

Founders Day: Peggy Hawse

c. Election of Officers:

Upon a motion by Amanda See with a second by Robert Sisk, Peggy Hawse was elected Chair of Eastern West Virginia Community & Technical College's Board of Governors. Motion carried.

Upon a motion by Peggy Hawse with a second by Ron Whetzel, Scott Jennings was re-appointed as Vice-Chair of Eastern West Virginia Community & Technical College's Board of Governors. Motion carried.

d. Pursuant to State Code Chapter 6-9A-4, Vice-Chair Jennings moved that the Board go into executive session regarding the new campus project as well as a personnel issue at 12:50 p.m. Motion was made by Peggy Hawse with a second by Ron Whetzel. Motion carried.

Upon a motion by Scott Sherman and a second by Scott Jennings, the meeting reconvened in regular session at 2:30 p. m.

The following motion was made by Ron Whetzel: Moved that the Facilities Committee be directed to explore the purchase of the Harco Complex as compared to proposed new construction site. The motion was seconded by Scott Sherman. Motion carried.

The Board also entertained a motion from Scott Jennings that the personnel committee continues to work with the Higher Education Policy Commission (HEPC) to institute the Presidential Search. Motion was seconded by Faron Shanholtz. Motion carried.

9. Next meeting is scheduled for May 16, 2007 at 12:00 p.m.

10. Upon a motion by Scott Sherman with a second by Ron Whetzel, the meeting was adjourned at 2:30 p.m. by Chair Hawse.

---

Peggy C. Hawse, Chair

---

Date