Minutes
Eastern West Virginia Community & Technical College
BOARD OF GOVERNORS
Wednesday, February 28, 2007
12:00 PM

A meeting of the Board of Governors of Eastern West Virginia Community & Technical College was held on Wednesday, February 28, 2007, at the HARCO Complex, in Moorefield, West Virginia. Members present were:
Also present was Dreama Kelly who recorded the minutes of the meeting.
Members absent were:

Member:	Present:	Absent:	Present:	Absent:
	02-28-07:		**03-08-07:**	
Chair Phyllis Cole	X		X	
Vice-Chair Scott Jennings	X		X	
Sharon Gott	X		X	
Mary Mongold		X	X	
Scott Sherman	X		X	
Pamela Shrader	X		X	
Ronald Whetzel	X		X	
President Alfred Hoffmann	X		X	
Recorder Dreama Kelly	X		X	

1. The 02-28-07 meeting was called to order by Chair Cole at 12:03 p.m.; the 03-08-07 meeting was called to order at 9:00 a.m. by Chair Cole.
2. Upon a motion by Scott Jennings with a second by Pamela Shrader the minutes of the January 17, 2007 meeting were approved as presented.
3. President Hoffmann reported on the following: Senate Bill 604; Recent developments related to the new campus construction and site preparation; Enrollment/headcount; Advertising related to the nursing program.
4. Upon a motion by Scott Jennings with a second by Ron Whetzel, the Board gave it's approval to award construction bid for Alternative bid package #1 to G&G Builders, Inc. (02-28-07)
5. Upon a motion by Pam Shrader with a second by Scott Jennings, the Board approved both versions of Eastern's new Mission, Vision, and Values Statement as presented. (02-28-07)
6. Upon a motion by Scott Jennings with a second by Sharon Gott, item 6 "Eastern's Six (6) Overarching Strategic Planning Goals" was accepted as presented. This item was tabled at the February 28, 2007 meeting.
7. Upon a motion by Ron Whetzel with a second by Sharon Gott, the Board agreed that the President is to make a recommendation of potential hires to the Board Chair at which time offers of employment can be extended only upon agreement of the Board Chair.
8. The personnel committee is to review and address hiring policy at the 03-29-07 meeting. The Board agreed to extend an offer of employment to Sherry Watts as Associate Dean for Workforce Education. The Personnel Committee requested that Ms. Watts be made aware of Eastern's impending change in leadership.
9. Upon a motion by Scott Sherman with a second by Scott Jennings, the prospectus for the seconds self study was approved as presented.
10. 02-28-07: The Board agreed to table the Financial Report until the Finance Committee's meeting with CFO Penny Reardon at 8:00 a.m. on March 8, 2007. 03-08-07: Upon a motion by Ron Whetzel with a second by Scott Jennings, the Board approved the Quarter 1, FY 07 financial report as presented. CFO, Penny Reardon will present a financial report at the 03-29-07 Board meeting.
11. Upon discussion related Board vacancies, Chair Cole informed members that Governor Manchin is scheduled to be in Hardy County the first week of April at which time she plans to address Eastern's need for Board appointments.

12. Upon a motion by Scott Jennings with a second by Scott Sherman, Peggy Hawse was nominated as recipient for the Founder's Day Award; however, nominations are still being accepted; the Board agreed that the event would be held on May 11, 2007.

13. Pursuant to State Code Chapter 6-9A-4, Chair Cole moved that the Board go into executive session to consider a personnel matter. Motion was made by Scott Jennings and seconded by Pamela Shrader. No action was reported from this Executive Session. Regular business session reconvened at 1:05 pm (02-28-07).

    Upon a motion by Pamela Shrader with a second by Mary Mongold, the Board, pursuant to State Code Chapter 6-9A-4, voted to go into Executive Session to discuss a personnel matter. Upon reconvening in regular session at 10:15 a.m., upon a motion by Ron Whetzel with a second by Scott Sherman, the Board voted to accept Dr. Hoffmann's notice that he will be stepping down as President for personal reasons, effective June 30, 2007. On behalf of the Board of Governors, we will be seeking new leadership and direction to fulfill the mission and goals of Eastern West Virginia Community & Technical College (03-08-07).

14. Upon a motion by Ron Whetzel with a second by Scott Jennings, the Board agreed that the next meeting would be held on March 29, 2007 at 12:00 noon.

15. Upon a motion by Scott Jennings with a second by Pamela Shrader, the Board went into Executive Session with Eastern's Senior Administrative Leadership Team to discuss a personnel matter. No action was reported from this Executive Session. (03-08-07)

16. Upon a motion by Ron Whetzel with a second by Scott Sherman, the 02-28-07 meeting was recessed at 2:24 pm to reconvene at 9:00 am on March 8, 2007. The March 8, 2007 meeting was adjourned at 11:20 pm by Chair Cole.

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Phyllis Cole, Chair
Eastern West Virginia Community & Technical College
Board of Governors

Date