



**Eastern West Virginia
Community & Technical College**

Board of Governors Meeting Agenda

***Wednesday, April 16, 2008
12:00 p.m.
Harco Complex, Moorefield, WV***

BOARD MEMBERS:

Peggy C. Hawse, Chair
Dixie Bean
Sharon Gott
Amanda See
Scott Sherman
Rob Tissue

Scott C. Jennings, Vice Chair
Christine Fuentes
Robert Hott
Faron Shanholtz
Pamela Shrader

Robert Sisk,
Interim President

EASTERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
MEETING OF APRIL 16, 2008
HARCO COMPLEX MOOREFIELD, WEST VIRGINIA

STANDING COMMITTEES

**ACADEMIC & STUDENT PROGRAMS
COMMITTEE:**

Christine Fuentes

Sharon Gott

Pam Shrader

Dixie Bean

FINANCE & ADMINISTRATION COMMITTEE:

Scott Jennings, Chair

Scott Sherman

Rob Tissue

Robert Hott

PERSONNEL COMMITTEE:

Peggy C. Hawse

Faron Shanholtz

Scott Sherman

BOARD OPERATIONS COMMITTEE:

Amanda See

SPECIAL COMMITTEES

FACILITIES COMMITTEE:

Scott Jennings, Chair

Peggy Hawse

FOUNDERS AWARD COMMITTEE:

Scott Jennings

Peggy Hawse

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of April 16, 2008
Harco Complex, Moorefield, WV

- I. Welcome and Call to Order Peggy C. Hawse, Chair
- II. Approval of the 03-19-08 Minutes* - Chair HawsePp 4
Approval of the 04-04-08 Emergency Meeting Minutes* - Chair Hawse – **Attachment 2B**
- III. Action Items
 - A. 2009 Expenditure Schedule** – Penny Reardon – *[See Note Below]*Pp 8
 - B. 2009 Salary Schedule** - Penny Reardon – **Attachment 3B**.....Pp 9
 - C. 2008-2009 Institutional Compact Strategy Update** *[See Note Below]*Pp 10
 - D. President’s Search Options
- IV. S.A.L.T. ReportPp 11
- V. President’s Report – Robert H. Sisk, Interim President
 - A. Safety Plan – *Handout*
 - B. Projected Tuition Increase to catch up to state average – **Attachment 5B**
 - C. Summer Work Schedule
 - D. Accounts Receivable Report – **Attachment 5D**
 - E. HLC Update
 - F. Miscellaneous
- VI. Next Meeting: May 21, 2008
- VII. Adjournment

[Note: Items III:A & III:C will be mailed out separately on Friday, April 11, 2008] Eastern West Virginia Community and Technical College

Board of Governors
Meeting of April 16, 2008

APPROVAL OF FY 2009 EXPENDITURE SCHEDULE

ITEM: FY 2009 Expenditure Schedule*

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve the FY 2009 Expenditure Schedule for submission to the State Offices.

BACKGROUND: A proposed FY 2009 Expenditure Schedule has been included for your review.

Council staff is requiring the submission of the document by May 1, 2008. The Budget is based on projected Income and Expense for the last quarter.

For your reference, we have included the FY 2008 expenditure schedule as approved last April

Hard Copy to be Mailed: 4-11-08

PROPOSED SALARY INCREASE

ITEM: Salary Increase for Employees

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved, that the Board of Governors review the implementation plan for the salary increase for employees.

BACKGROUND: Salary increases were appropriated by the West Virginia Legislature for inclusion in institution budgets. Eastern received a total of \$40,548.00. Increases are based on Eastern's current salary plan which states:

Move all current eligible classified employees at a uniform percentage of the distance from their current salaries toward salaries at the proper step for their respective classification and pay grade or at a uniform number of steps. Percentage or number of steps will be based on total funds available for salary increases; comparability to movement at peer institutions and the relationship of salaries of current employees to new hires.

Effective date: July 1, 2008.

SEE ATTACHMENT 3B

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of April 16, 2008

INSTITUTIONAL COMPACT STRATEGIES UPDATE

ITEM: Institutional Compact Strategies Update *

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve the Compact Strategies Update for submission to the State Offices.

BACKGROUND: Each year, each institution is required to update and submit a report of status and progress on their Compact Strategies. (Target: 2010 Strategies for Compact of West Virginia). The update is due on April 30, 2008.

Staff has worked collaboratively to provide the information for the attached report. Upon approval of the Board of Governors, it will be submitted to the State offices for approval by the WV Council for Community & Technical College Education.

Hard Copy to be Mailed: 4-11-08