Eastern West Virginia
Community & Technical College

Board of Governors Meeting Agenda

December 13, 2006
10:00 a.m.

Harco Complex,
Moorefield, WV

Board Members

Phyllis Cole
Patricia Crites
Sharon Gott
Ronald Whetzel
Mary Mongold
Scott Sherman
Pamela Shrader
Scott C. Jennings

SCHEDULE

MEETING OF THE
EASTERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS

Thursday, December 13, 2006; 10:00 p.m.
HARCO Complex
Moorefield, West Virginia

Standing Committees

Academic & Student Programs Committee:
Patricia Crites, Chair
Ron Whetzel
Pam Shrader
Sharon Gott

Personnel Committee:
Phyllis Cole
Mary Mongold

Finance & Administration Committee:
Scott Jennings, Chair
Mary Mongold
Scott Sherman

Board Operations Committee:
Ron Whetzel, Chair

Special Committees

Facilities Committee:
Scott Jennings, Chair
Ron Whetzel

Founders Award Committee:
Ron Whetzel
Scott Jennings

EASTERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
Wednesday, December 13, 2006 – 10:00 p.m.
AGENDA

---

1. **Call to Order –** Chair Phyllis Cole

2. **Review / Approve Minutes of the November 16, 2006 Meeting***.....pg. 3

3. **Report from the College – Dr. Alfred Hoffmann**
   - New Employees
   - Holiday Luncheon 12/13/06 12:00 p. m. - 2:00 p.m. – Staff, Faculty, Board of Governors, and Foundation Board are invited to attend

4. **Tabled Items:**
   - Marketing – Ms. Sharon Bungard / Ms. Ellyn Alt (10-09-06 Meeting)
   - Strategic Planning – Dr Alfred Hoffmann (11-16-06 meeting)

5. **Master Plan and Capital Expenditure Plan - Approval of New Campus Building Design (Reduced Size)* (**handout at meeting).....pg. 4

6. **Next Meeting**

7. **Adjournment**

Draft Minutes
Eastern West Virginia Community & Technical College
BOARD OF GOVERNORS
November 16, 2006 - 12:00 PM

A meeting of the Board of Governors of Eastern West Virginia Community & Technical College was held on Thursday November 16, 2006, at the HARCO Complex in Moorefield, West Virginia. Members present were: Mrs. Phyllis Cole, Ms. Sharon Gott, Dr. Alfred R. Hoffmann, Mr. Scott Jennings, Mrs. Pamela Shrader, Mrs. Mary Mongold,. Absent from the meeting was Mr. Scott Sherman, Mr. Ronald Whetzel, and Mrs. Patricia Crites. Also present was Ms. Dreama Taylor who recorded the minutes of the meeting.

1. The meeting was called to order at 12:00 p. m. by Chair Cole.

Executive Session for Discussion of Student Concerns:
Pursuant to State Code Chapter 6-9A-4, the Vice Chair Jennings moved that the Board go into executive session to consider a student's request to address the Board. Mary Mongold seconded the motion. Motion Carried.

Following the deliberations, upon a motion by Vice Chair Jennings with a second by Pamela Shrader, the Board voted to reconvene in open session.

Upon reconvening in open session, Chair Cole permitted Donna Southerly to present her concerns to the Board.

2. Upon a motion by Mary Mongold with a second by Pamela Shrader, the minutes of the 10-09-06 meeting were approved as amended.

3. Upon a motion by Vice Chair Jennings with a second by Pamela Shrader, the Unqualified Audit was approved as presented by Mr. Dennis Juran of Deloitte and Touche.

4. The Board agreed to table the Strategic Planning Session update until next meeting.

5. The Board is to forward nominee names to Vice Chair Jennings who is Chair of the Founders Day Nomination Committee.

6. Sharon Gott discussed comments made on The Ten Credit Rule while posted on the web. The changes were incorporated and the Rule was re-submitted to Chancellor Skidmore and reposted to the web for comment.

7. Dr. Hoffmann gave a verbal report that included:
- Staff changes
- Position Information Questioners (PIQ) being developed by staff
- Discussed request for additional funding for the building project and request for extension of fund draw-down deadline.

8. The meeting was adjourned at 3:15 p.m. by Chair Cole upon a motion by Pamela Shrader with a second by Vice Chair Jennings. The next meeting has been scheduled for 12-13-06 at 10:00 a.m.

_____ _____
Phyllis Cole, Chair Date

ITEM:	Master Plan and Capital Expenditure Plan – Approval of New Campus Building Re-design*
COMMITTEE:	Committee of the Whole
RECOMMENDED RESOLUTION:	Resolved that the Board of Governors approve a change in scope of the Eastern West Virginia Community & Technical College administration, student services and classroom building (Phase I) from that contained in the Master Plan and Capitol Expenditure Plan approved by them at their March 29, 2006 meeting.
BACKGROUND:	The change in scope and budget have been prepared by Bastian and Harris to re-bid the project within the appropriated six million dollars available to complete it's construction. This re-bid is necessary due to the higher than expected construction costs in this region.