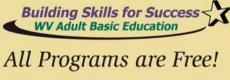
# ADULT BASIC **EDUCATION** (ABE)







# **Adult Basic Education (ABE)**

The core academics of adult basic education programs include reading, mathematics, English, and computer skills. In addition, the skill set needed for career success by these adults is the same set of skills needed by high school and college graduates. These skills are the 21<sup>st</sup> Century Skills as outlined by the Partnership for 21<sup>st</sup> Century Skills.

#### Learning and Thinking Skills

- Critical thinking and problem-solving
- Communication (written and oral)
- Collaboration
- Creativity and innovation
- Contextual learning
- Information and media literacy

Information and communications technology literacy

#### Life Skills

- Leadership
- Ethics
- Accountability
- Adaptability
- Personal productivity
- Personal responsibility
- People skills
- Self-direction
- Social responsibility

# **Program Offerings**

Eastern WV Community & Technical College ABE Program Administrator: Ward Malcolm

#### **Program Areas:**

- Basic Skills Instruction (reading, writing, math, listening & speaking)
- Thinking & Learning Skills Instruction (decision-making, problem-solving & reasoning)
- Job-Readiness Skills Instruction (organization & time-management, goalsetting, career planning, personal work traits, employee rights & responsibilities, job-search strategies & unemployment survival)
- Test Preparation (TASC<sup>™</sup>, ASVAB, LPN, employment, Accuplacer, college entrance, Civil Service, WorkKeys®, & others)
- Life-Coping Skills Instruction (budgeting, nutrition, consumerism, parenting & others)



### Locations

HARDY COUNTY (Eastern WV Community &

Technical College, Moorefield, WV)

Program Hours: M-R 9:00am-3:30pm;

F 8:30am-12:00pm Testing

Instructor: Vera Shockey

(304-434-8000)

Email: vera.shockey@easternwv.edu

**GRANT COUNTY** (Eastern WV Community & Technical College Technology Center, Petersburg, WV)

Program Hours: M-R 8:30am-3:00pm;

F 8:30am-12:00pm Testing

Instructor: Amanda Barger (304-257-1277) Email: Amanda.barger@easternwv.edu

**PENDLETON COUNTY** (Contact Amanda Barger or Vera Shockey)

**ESL/CIVICS** (Hardy County Public Library &

Pilgrim's Pride, Moorefield, WV)

Program Hours: Evenings

(4:00pm-8:00pm)

Instructor: Cynthia Walters

(304) 897-5641

Program focus: reading, writing, listening, speaking, grammar, U.S. Citizenship, &

cultural literacy

# WORKFORCE EDUCATION DEPARTMENT

Workforce Education services include a broad spectrum of continuing education services, custom -designed contracted instruction, partnerships with local school systems and social service agencies, consulting services, grant management and other outreach services for employers in the College's District.

Eastern collaborates with businesses, local and regional government, social service agencies, economic development authorities and labor organizations to fulfill the educational component of community and economic development initiatives.

Programming is provided and customized for individuals throughout the district in each of the following four categories: the emerging workforce; the current workforce; the transitional workforce; and the entrepreneurial workforce.



#### Workforce Education Department

316 Eastern Drive Moorefield, WV 26836

wrkforce@eastern.wvnet.edu 1 (877) 982-2322 www.easternwv.edu

## **Mission**

The Division of Workforce Education at Eastern West Virginia Community & Technical College designs and delivers workforce education and training programs that help businesses and other organizations increase profits and productivity through employee skills enhancement. These programs also empower individuals to earn new opportunities that will enhance their quality of life and improve the overall standard of living for the Potomac Highlands Community we

