

Eastern West Virginia Community and Technical College
Board of Governors - Meeting of September 19, 2012 - 12:00 pm
Minutes
Eastern Campus; Moorefield, WV

Attending: Robert Tissue, Chair; Robert Hott; Douglas Lambert; Debra Backus; Curtis Hakala; Curt Durst; Melissa Shank; Scott Staley; C. Terrell; D. Kelly, Recorder.

Staff Introduced to Board: Debbie Nelson; Tammy Ours; Ann Gulian;

Not Attending: Dixie Bean; Faron Shanholtz; Richard Gillespie; D. Scott Sherman

I. Call to Order:

- The meeting was called to order by Chair Tissue at 12:00 pm.
- Introductions of staff

II. Action Items:

A. *Oath of Office administered to Melissa Shank by President Terrell.*

B. Minutes – 06-28-12

M: D. Lambert

S: C. Hakala.

Motion to accept minutes as presented. Motion carried.

C. Governance Manual Update – Item tabled:

M: R. Hott

S: D. Lambert.

Motion to table item carried.

Dr. Terrell gave a brief update on the Governance Manual which will be in process of final revision by the President's Cabinet and posted for internal review. The manual will be submitted to the Board in October.

D. LOT Activity – BPs: None to review

E. Program Audits: None to review

III. Board Chair's report:

A. Committees Reports:

Chair Tissue gave an update on the Facilities Committee meeting. Informed Board of college grounds boundaries – the executive committee (RDA) has a lien on the land being discussed. Discussed possible "forgiveness" of lien amount should the land be developed?

Data requested by the RDA will be presented in a to Charleston's Council of Infrastructure (Lender). Dr. Terrell discussed Eastern's vision for growth.

Wing plans were presented to review with revisions to accommodate WF training; also presented were plans for the full size wing.

Grant related e-mails were shared with the Board Chair who gave a brief update that our Delegates are working toward identifying funds to help Eastern move forward with this project.

Discussed renewal of the lease of the Technology Center in Petersburg;

B. Misc.

IV. **President's Report:**

A. **Communications and Marketing Strategies** Invite Jessica Lamb and Daniel Silver to provide an update
J. Markwood and D. Silver presented focus of their individual positions.

B. **Recognition of new employees:**

- o Shirley Murphy 8/1
- o Ann Degnan 9/17
- o Paul Harman (temporary)
- o Various adjuncts

C. **Contacts**

D. **Other Updates:**

Strategic Plan
<ul style="list-style-type: none"> • Revised plan to be reviewed
Student Success
<ul style="list-style-type: none"> • Enrollment, retention and student success # • Nolan Browning, College Completion Oversight Committee (CCOC) visit scheduled for 9/18 • College tours
Workforce Development
<ul style="list-style-type: none"> • State-wide Workforce meeting with Greg Morris, September 6 • Allied Health Sector-Based meeting, 9/12 • Manufacturing/Energy Sector-Based meeting, 9/20 • Economic Development Summit, September 20
Serve More Adults
<ul style="list-style-type: none"> • Shepherd-Elementary Education agreement Robert Eagle and Deb Backus • ABE applications • Capon Bridge meeting, 9/11 1:00 pm
Resources
<ul style="list-style-type: none"> • Proposed budget cuts and performance based funding 9/13 meeting with Senator Plymale • Technology Center, Petersburg • Moorefield Campus expansion • Diversity grant schedule dates for fall and spring Jerome Frederick Amy Crites • Mott's Foundation Letter of Inquiry • Resignation-Grady Bradfield
Reaccreditation
<ul style="list-style-type: none"> •
Assessment & Institutional Effectiveness
<ul style="list-style-type: none"> •
Alignment of Budget & Planning Processes
<ul style="list-style-type: none"> •
Campus Safety and Security
<ul style="list-style-type: none"> • Training and mock drill for faculty and staff set date to invite Bryan Ward • Phone line to be installed for alert button • Safety/Security concerns

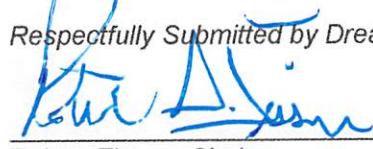
V. **Next Meeting: October 17, 2012**

VI.

Adjournment:

The meeting was adjourned at 2:00pm by Chair Tissue upon a motion by R. Hott with a second by C. Hakala.

Respectfully Submitted by Dreama Kelly, Recorder



Robert Tissue, Chair

10-17-12

Date