

**EASTERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
Wednesday, June 20, 2007 12:00 p.m. Harco Complex**

MEETING MINUTES

Members in attendance:

Peggy Hawse, Chair (Telephone); Scott Jennings, Vice-Chair; Christine Fuentes; Sharon Gott, Faculty Representative; Mary Mongold (telephone); Amanda See; Faron Shanholtz; Scott Sherman (telephone); Pam Shrader, Classified Staff Representative; Robert Sisk.

Absent from the meeting was Ronald Whetzel; Robert Tissue.

Other attendees: Dick Hughes, Press; Sharon Bungard, Tim Tirrell, Penny Reardon, Tim Riggleman – Eastern S.A.L.T. members; Dreama Kelly, Recorder

1. The meeting was called to order at 12:07 p.m. by Chair Peggy C. Hawse.
2. Upon a motion by Scott Jennings with a second by Scott Sherman, all three sets of minutes (May 16, 2007; May 24, 2007; June 5, 2007) were approved as read. Motion carried.
3. S.A.L.T Report from the College: Chair Peggy Hawse requested that the order of business be changed and this item be addressed as the last item on the agenda.
General discussion followed by a question/answer session. Chair Peggy Hawse requested that SALT work with Mr. Sisk to keep Eastern's Website to be kept up-to-date and that Dr. Hoffmann's name/position be removed and that Interim President Robert Sisk be added. Suggestions included checking into the cost associated with hiring an outside company to redesign the website and that this project is a high priority for the Marketing team.
4. Financial Statements, Quarter 3, Fiscal Year 2007 Budget were presented by Executive Dean, Penny Reardon. Upon a motion by Scott Sherman with a second by Faron Shanholtz, the Statement of Net Assets Statement of Revenues, Expenses & Changes to Net Assets, and the Statement of Cash Flows were accepted as presented. Motion carried.
5. Upon a motion by Scott Jennings, with a second by Sharon Gott, the 2007-2008 calendar of meetings was approved. Meetings will continue to be held on the third Wednesday of the month. The Board voted to change the November meeting from 11/21/07 to 11/14/07. It was agreed that the Board Chair and Interim President will consider month-by-month meeting cancellation depending upon the agenda; this decision was made following discussion of Eastern's current practice of monthly meetings and State Code which requires a minimum of 6 meetings per year. Motion carried.
6. Upon a motion by Mary Mongold with a second by Scott Sherman, the Board agreed to desist with reading of the Resolutions.

Upon a motion by Scott Jennings with a second by Scott Sherman, Resolutions of the following Board members were accepted: Mary Mongold, Ronald Whetzel, and Robert Sisk. Motion carried.

7. Committee Reports:
 - a. Facilities Committee –
 - Construction contract with G & G Builders has been signed.
 - Offer has been made for the Clerk of the Works position – candidate has not responded to recent contacts. Depending upon his acceptance, position may be reposted with the correct language relating to the benefits statement.
 - b. Personnel Committee – Interim President Search
The Personnel Committee worked with representative of the West Virginia Community & Technical College System and Executive Dean Reardon to draft a contract for the Interim

President position. This contract is to be submitted to Chancellor Skidmore's office for approval following this meeting.

8. Other Business:

a. Review of BP 5.9

Upon a motion by Scott Jennings with a second by Faron Shanholtz, the Board agreed to return hiring/firing privileges to the Interim President. Motion carried.

b. Assessment Plan

Sharon Gott, faculty, answered questions regarding handouts of the Course Level Assessments MTH 090 and MTH 099. General discussion followed this informational item.

c. Upon a motion by Robert Sisk with a second by Pam Shrader, the Board agreed to extend Eastern's Memorandum of Agreement with Southern West Virginia CTC for one more year depending upon Eastern's accreditation status. Issues were discussed and the MOA was presented to and signed by Chancellor Skidmore. Motion carried.

d. Motion to amend agenda for the election of officers: Upon a motion by Faron Shanholtz with a second by Pam Shrader, the Board agreed that the current officers, as elected in April, 2007, remain in office for the up-coming fiscal year. Vice-Chair Jennings requested that Dreama Kelly research length of term as effected by the April, 2007 election. Motion carried.

9. Executive Session:

Personnel related matters: Upon a motion by Scott Jennings with a second by Sharon Gott, the Board, pursuant to state code 6-9-A-4-A, called an executive session at 12:45 p.m.

Upon a motion by Scott Jennings with a second by Amanda See, the Board reconvened in regular session at 1:21 p.m. Motion carried:

- a. Copies of the contract for the Interim President were distributed to the Board for review prior to being faxed to Chancellor Skidmore's office.
- b. No action items to report from this session.

10. The next meeting will be held on July 18, 2007 12:00 p.m.

11. Meeting was adjourned at 1:45 p. m. by Chair Peggy Hawse. Motion to adjourn by Scott Jennings with a second by Scott Sherman. Motion carried.

Respectfully submitted by Dreama Kelly, Executive Secretary, President's Office.

Peggy C. Hawse, Chair

Date: