Eastern West Virginia Community and Technical College

Board of Governors

Minutes of May 15, 2013 at 12:00 pm

Eastern Campus; Moorefield, WV

Attending: R. Tissue; S. Staley; F. Shanholtz; R. Hott; R. Mongold; C. Hakala; S. Sherman; D. Backus; C. Durst;

C. Terrell, President; D. Kelly, Recorder

Not Attending: R. Gillespie; D. Bean; D. Lambert

I. Call to Order:

The meeting was called to order at 12:07 pm by Chairman Tissue.

II. Action Items:

- A. Minutes 4-17-13 Meeting Upon a motion by R. Hott with a second by C. Hakala, the April 17, 2013 meeting minutes were approved as presented. Motion carried.
- B. Increase FY 14 SGA allocation to \$5,000.00: Upon a motion by F. Shanholtz with a second by R. Hott, the Board approved an increase in Student Government Allocations to \$5,000. Motion carried.

C. Presidential Annual Review

Pursuant to State Code <u>6-9A-4b[2A]</u>, received a motion by R. Hott to enter into executive session motion was seconded by S. Sherman. The Board entered into executive session at 12:10 pm.

Regular session resumed 12:33 with no action taken during executive session.

Received a motion by R. Hott to continue Dr. Terrell's contract with salary of \$135,150 for FY 14, motion was seconded by F. Shanholtz. Motion carried.

III. Board Chair's report: *Committees Reports:*

A. Outside Counsel review of Board Policies – Greg Bailey

Mr. Bailey joined meeting via telephone conference and presented a report on the policy(ies) reviewed. Mr. Bailey suggested that the Board outline the policies and regulations in terms of employee classification; With respect of employee's contracts, the intuitional outline could address a due process;

The policy(ies) he reviewed seems "pretty good"; would suggest a progressive form of discipline for employees under expectation of continued employment – not applicable to at-will employees.

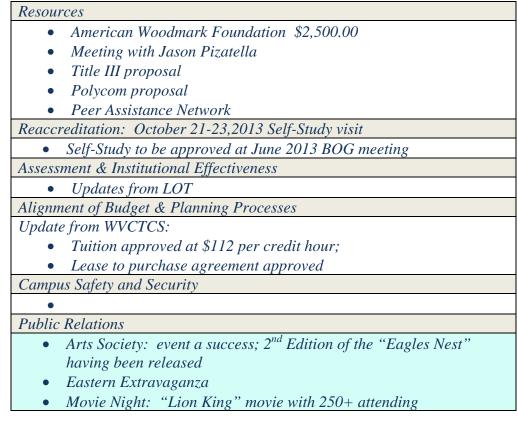
Change policy # as it is incorrect – Dr. Terrell to check with Bruce Walker on this issue. Chairman Tissue asks the Personnel Committee to review this issue, Faron Shanholtz will join the Committee.

B. Grant County Development Authority – first refusal There is a parcel of land adjacent to the Technology Center (4.7 acres) Eastern has a first right of refusal for purchase of this property; however, The lease for the Technology Center (total of 3 acres) has been completed and the check for payment has been received. Dr. Terrell will keep the Board up-to-date on any changes. No action taken.

IV. President's Report:

- A. Meet & Greet Schedule
- B. Legal updates
- C. BOG Training Hours: will join the Board Membership option for training from AACCT.
- D. Executive Dean update: will be conducting interviews next week. Had outside review of the resumes and hope to have position filled by July 1, 2013. Feeling is that the pool was adequate for potential hire.

Strategic Plan	
May	
**	Review budget's third quarter
*	Third quarter departmental review of strategic initiatives submitted
	to Cabinet and Board of Governors.
*	Budget submitted to State of WV (Auditor)
•	Dudget submitted to State of (1 (Tuditor)
•	
Student Access and Success	
*	Enrollment
*	Developmental Education
*	Retention
*	Graduation
•	Post-Graduation update; 101 completers with 41 marching.
•	Promising Practices-May 16 at Charleston Civic Center: tomorrow
	in Charleston with D. Backus, R. Eagle, W. Malcolm, & C. Terrell
	attending.
	0
•	Math Faculty: M. VanMeter retired position to be filled prior to
	Fall semester
Workforce Development	
*	
•	Entrepreneurship Event 2013: 120+/- attendees from all counties
	within our region participating.
Serve More Adults	
•	ABE graduation June 4, 2013
-	



- V. Next Meeting: <u>June 19, 2013 at (time to be determined)</u> <u>Self-Study</u> <u>report, LOT report, Election of Officers, Notification of BOG Terms and</u> <u>Set BOG Calendar. 3:30 pm</u>
- VI. Adjournment:

Upon a motion by 2:00 pm with a second by C. Hakala, the meeting was adjourned at R. Hott by Chairman Tissue.

Respectfully submitted by Dreama Kelly, Recorder

7-17-13

Robert Tissue, Chair

Date