



Eastern West Virginia
Community & Technical College

Board of Governors
MEETING AGENDA

*August 17, 2010
12:00 pm
Eastern Campus; Moorefield, WV*

BOARD MEMBERS:

Faron Shanholtz, Chair
Dixie Bean
Curtis Durst
Robert Hott
Eleanor Berg
Debra Backus

Robert Tissue, Vice Chair
Michelle Turner
Richard Gillespie
Douglas Lambert
D. Scott Sherman
Scott Staley

Dr. Charles Terrell, President

Eastern West Virginia Community and Technical College
Board of Governors
Eastern Campus Moorefield, West Virginia

Standing Committees

Academic & Student Programs Committee:

Michelle Turner

Eleanor Berg

Debra Backus

Dixie Bean

Personnel Committee:

Faron Shanholtz, Chair

D. Scott Sherman

Douglas Lambert

Curtis Durst

Dixie Bean

Finance & Administration Committee:

Faron Shanholtz, Chair

D. Scott Sherman

Rob Tissue

Robert Hott

Board Operations Committee:

Special Committees

Facilities Committee:

Faron Shanholtz, Chair

Founders Award Committee:

Faron Shanholtz, Chair

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of August 17, 2010
12:00 pm
Eastern Campus; Moorefield, WV

- I. Call to Order
 - *Oath of Office to Debra Backus– D. Kelly
 - *Approval of Meeting Minutes of June 15, 2011..... Pg. 3
 - *Business Management, [AAS](#) and [CP](#) Pg. 6 & 7
 - *[Self-Study Budget](#) Pg. 9

- II. President’s Report:
 - A.
 - B. Strategic Goals

I. <u>Student Success</u>
<u>Fall 2011: HC 488 FTE; 323.8</u> <u>Fall 2010: HC 645 FTE; 357.70</u> <u>Workforce Development credit classes</u> <u>Marie Van Meter</u>
II. <u>Workforce Development</u>
<u>Sugar Grove</u> <u>Future Generations</u> <u>Learn and Earn</u> <u>Mettiki Coal</u> <u>Pilgram’s Pride</u> <u>IBM</u> <u>Community Education</u>
III. <u>Student Access</u>
<u>Marketing strategies</u>
IV. <u>Resources</u>
<u>Governor Tomblin’s visit, July 20</u> <u>Annual Report</u> <u>Wing</u> <u>Dominion and Shell Energy donations</u>
V. <u>Reaccreditation</u>
<u>Self-Study Kick-off, September 20, 2011</u> <u>HLC Regional Workshop, Columbus</u> <u>HLC Site Confirmation visit: Petersburg</u> <u>HLC Site Confirmation:Michael Medical-Betty Stevens</u>
VI. <u>Assessment & Institutional Effectiveness</u>

<u>Program audits</u> <u>WVNET Ron Hamilton</u>
VII. <u>Alignment of Budget & Planning Processes</u>
<u>Financial update (Handout)</u>
VIII. <u>Campus Safety and Security</u>
<u>Locks installed in classrooms</u>

C. [Meet and Greet Schedule](#)

D. Miscellaneous

E. Executive Session: Personnel as per State Code §6-9A-4

Pursuant to WV State Code §6-9A-4, there will an Executive Session regarding a Personnel Matter.

III. Next Meeting: *September 21, 12:00 pm Eastern Campus*

IV. Adjournment

Eastern West Virginia Community & Technical College

Board of Governors

DRAFT MINUTES of June 15, 2011; 12:00 pm

Eastern Campus; Moorefield, WV

Attending were: Faron Shanholtz, Robert Tissue, Curtis Durst, Robert Hott, Pamela Shrader, Scott Staley, Michelle Turner

Not attending were: Dixie Bean, Eleanor Berg, Richard Gillespie, Douglas Lambert, and Scott Sherman

V. Call to Order – F. Shanholtz

The meeting was called to order at 1205 pm by Chair Shanholtz.

VI. Action Items:

A. *Approval of the May 18, 2011 Minutes

Upon a motion by P. Shrader with a second by R. Hott, the minutes were approved.

B. Election of Officers

Upon a motion by Robert Hott that the current slate of officers remain in office for a second term and upon a second by P. Shrader, the motion carried with Aye 7; Nays 0.
2011-2012 Officers:

Chair: Faron Shanholtz

Vice Chair: Robert Tissue

C. * 2011-2015 Compact

Upon a motion by R. Tissue with a second by R. Hott, the 2011-2015 Compact was approved to be submitted to WVCTCS, the motion carried with 7 Ayes and 0 Nays.

D. *Self-Study Prospectus and Timeline

Upon a motion by R. Hott with a second by P. Shrader, the Self-Study Prospectus and Timeline as approved presented; the motion carried with 7 Ayes and 0 Nays.

E. *FY 12 Board of Governors' Meeting Schedule

M: M. Turner

S: R. Hott

Motion carried with 7 Ayes and 0 Nays.

F. *The agenda was modified to include the Presidential Evaluation process.*

Chair Shanholtz presented a handout for the evaluation process. The Board discussed associated cost and will consider scheduling a conference call to discuss this matter further.

Received a motion by R. Tissue to refer this item to the Personnel Committee and report back to the Board as a Whole at the August meeting. The motion was seconded by R. Hott. Motion carried with 7 Ayes and 0 Nays.

VII. President's Report :

A. Jessica Lamb, Workforce Education Branding:

J. Lamb presented a presentation Q & A session relative to the marketing reframing.

B. 2011-2012 Holiday Schedule presented – *no discussion on this schedule*

- C. Strategic Plan/Self Study/Compact – *Dr. Terrell discussed alignment of internal documents to provide continuity of a ‘living document’.*
- D. President’s Meet and Greet Schedule Report –

Strategic Goals	
<u>GOAL 1</u> <u>Produce graduates with general education and technical skills needed to be successful in the workplace or subsequent education</u>	
Summer Enrollment	SU 2010 133 HC 41.7 FTE SU 2011 HC: 178 FTE: 63.6
Fall Enrollment	FA 2010 645HC 357.70 FTE 219; FTE: 151.6 FA 2011
Pam Shrader noted that a large number of graduating Seniors are applying to Eastern.	
<u>GOAL 2</u> <u>Provide Workforce Development programs that meet the demands of West Virginia’s employers and enhance West Virginia’s economic development efforts</u>	
<i>Advance Grant- Grant County Nursing Home-Workforce Education credit Hardy Telecommunications Fiber Optic, June 1 Allied Health Sector-Based meeting, June 8</i>	
<i>Other WF Initiatives May – July 2011</i>	
<i>Arts and Culture Art Council being developed funding has been received for \$25,000 for a 2 year period</i>	
<u>GOAL 3</u> <u>Provide access to affordable, comprehensive community college and technical college education in all regions of West Virginia</u>	
<i>Ruth Rowan, Hampshire County, July 6 luncheon and welcoming the new superintendent of Hampshire Co. Schools.</i>	
<u>GOAL 4</u> <u>Provide Resources to meet the needs of community and technical college students and employees</u>	
<i>20.11 Campaign Performance Based funding: incentives for colleges meeting their compact goals – Develop 2 locations Eastern Campus and Petersburg Tech Center – to capture and display the logos of our partners</i>	

Closing items:

*Plan to partner with WV NET to hire a data processor utilizing Banner for reporting.
Senator Walt Helmick
Sometime in September planning to have an open invited open house at the tech center.
Pam Shrader completion of term letter was read by Chair Shanholtz.*

VIII. Next Meeting: August 17, 2011 - 12:00 pm Eastern Campus

IX. Adjournment: *The meeting was adjourned at 2:00 pm Motion by R. Hott with a second by M. Turner.*

Respectfully submitted by Dreama Kelly, Recorder

Faron Shanholtz, Chair

Date

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of August 17, 2011

ITEM: [Business Management, Associate in Applied Science](#)

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Approve the AAS Business Management

BACKGROUND: To serve the needs of Eastern's six counties district this is a recommendation to continue offering the program in its current format with full-time day and part time evening implementation, increase the number of 2+2 articulation agreements and to explore feasibility of offering program as a web-based program.

ITEM: [Business Management, Certificate Program](#)

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Approve the CP Business Management

BACKGROUND: This is a recommendation to continue offering the program in its current format with full-time day and part time evening implementation; build stronger pathways between Workforce Education to increase enrollment in the certificate program and encourage students to start in certificate programs and build into the AAS to provide students with more credential options and increase completion rates and explore feasibility of offering program as a web-based program.

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ITEM: [Self Study Budget](#)

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Approve the proposed self-study budget

BACKGROUND: This is a recommendation to approve the proposed budget for Self-Study activities as discussed in the June, 2011 Board meeting.