



**Eastern West Virginia
Community & Technical College**

**Board of Governors
MEETING AGENDA**

*April 15, 2009
12:00 p.m.
Harco Complex, Moorefield, WV*

BOARD MEMBERS:

D. Scott Sherman, Chair
Dixie Bean
Sharon Gott
Robert Hott
Pamela Shrader

Faron Shanholtz, Vice Chair
Spring Brittingham
Peggy C. Hawse
Scott C. Jennings
Robert Tissue

Robert Sisk, Interim President

Eastern West Virginia Community And Technical College
Board of Governors
HARCO Complex Moorefield, West Virginia

Standing Committees

Academic & Student Programs Committee:

Spring Brittingham

Sharon Gott

Pam Shrader

Dixie Bean

Finance & Administration Committee:

Scott Jennings, Chair

D. Scott Sherman

Rob Tissue

Robert Hott

Personnel Committee:

Faron Shanholtz

D. Scott Sherman

Board Operations Committee:

Special Committees

Facilities Committee:

Scott Jennings, Chair

Peggy Hawse

Founders Award Committee:

Scott Jennings

Peggy Hawse

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of April 15, 2009
Harco Complex, Moorefield, WV

- I. Welcome and Call to Order - D. Scott Sherman, Chair
- II. Approval of the January 21, 2009 and February 18, 2009 Meeting Minutes Pg. 3
- III. President’s Report:
 - A. Update of Separation of Data Base with Southern
 - B. Status of the Water and Sanitary Sewer Projects
 - C. AR 5.14 Evaluation for Full Time Faculty Regulation
 - D. Contract with BlueKey to develop Eastern’s Web Site
 - E. Lease /Purchase of Vacant Truss Plant in Grant County Industrial Park
 - F. President’s Cabinet Updates – *Attachment 3-F*
 - G. Miscellaneous
- IV. Approval of the A.A.S. in Automotive Technology – *Attachment 4-A* Pg. 6
- V. Tuition Rate Increase Recommendation – *Attachment 5-A* Pg. 7
- VI. Second Quarter Financial Update – Penny Reardon – *Attachment 6-A* Pg. 8
- VII. Approval of Preliminary Budget – Penny Reardon – *Attachment 6-A* Pg. 9
- VIII. Approval of BP 3.12 “Graduation Requirements” – *Attachment 3H* Pg. 10
- IX. Approval of AAS Degree in Information Technology – *Attachment 3I* Pg. 11
Termination of the WVexcITE program.
- X. Approval of Compact Strategies Update – *Attachment 9-A* Pg. 12
- XI. Presidents Contract –*Attachment 7-A* Pg. 13
- XII. Next Meeting: May 20, 2009
- XIII. Adjournment

Eastern West Virginia Community and Technical College
Board of Governors
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ITEM: Associate of Applied Science in Automotive Technology –
Attachment 4A

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Recommended that the Board of Governors approve the Associate in Applied Science in Automotive Technology as approved by Eastern WV CTC's Governance Council on March 6, 2009.

BACKGROUND: The Automotive Technology program provides a technical education at the Associate in Applied Science level. Through instruction and practical application, students gain knowledge and skills required of the modern automotive technician.

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ITEM: Tuition and Fees Schedule for Academic Year 2009-2010
Attachment 5-A

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve an increase of 7.5% per credit hour for in-state tuition and fees for academic year 2009-2010.

BACKGROUND: For your review and consideration is a proposal for a 7.5 % per credit hour increase for in-state tuition and fees for academic year 2009-2010. In this scenario, the in-state rate would be raised \$6 per credit hour to \$2,064 for full time students.

In addition, for the 2009-2010, the following are recommended course fees. Student ID card replacement \$10, graduation fee \$30, dual degree \$20, transcript fee \$5, emergency transcript \$10, proctoring for outside institutions \$15. All fees are based on comparable market research.

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ITEM: Second Quarter Financial Update
See Attachment 6-A

COMMITTEE: Committee of the Whole

RESOLUTION: Resolved that the Board of Governors accept the financial statements as presented.

BACKGROUND: The College has presented two financial statements documenting the financial status for the 6-month period ending December 31, 2008. Both documents have been prepared in accordance with GASB standards.

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ITEM: Approval of Preliminary Budget FY10
Attachment 6A

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve the FY 2010 Expenditure Schedule for submission to the State Offices.

BACKGROUND: A proposed FY 2010 Expenditure Schedule has been included for your review.

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ITEM: Approval of BP 3.12 "Graduation Requirements"
See Attachment 3-H

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors the revised Graduation Requirements policy as approved by the Governance Council on March 26, 2009.

BACKGROUND: This policy describes the conditions and process to determined graduation status for students in an associate degree.

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ITEM: New Program Approval “AAS in Information Technology”.
See Attachment 3-1

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve the AAS degree and certificate in Information Technology to respond to the needs of the local employers.

BACKGROUND: According to the US bureau of Labor Statistics job demand for Information Technology technicians is expected to grow at an average rate of 16 percent over the 2006-16 decade as organizations continue to expand their use of technology.

Upon the approval of this program, the WVexcITE program will be terminated.

ITEM: Institutional Compact Strategies Update *

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve the Compact Strategies Update for submission to the State Offices.

BACKGROUND: Each year, each institution is required to update and submit a report of status and progress on their Compact Strategies. (Target: 2010 Strategies for Compact of West Virginia). The update is due on April 30, 2009.

Staff has worked collaboratively to provide the information for the attached report. Upon approval of the Board of Governors, it will be submitted to the State offices for approval by the WV Council for Community & Technical College Education.

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ITEM: Renewal of Interim President's Contract
See Attachment 7-A

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve the renewal of Mr. Robert H. Sisk's Interim Presidential Contract for the academic year July 2009 to July 2010.

BACKGROUND: Mr. Sisk has served as Interim President at Eastern since July 1, 2007. His current contract will end June 30, 2009. Mr. Sisk's current salary is \$107,000. The renewal of his contract will allow adequate time to search for a permanent replacement.

