

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of April 20, 2016

EWVCTC Main Campus

Moorefield, WV

Call to Order: *The meeting was called to order at 12:08 PM. Present were Dr. Terrell, R. Tissue, G. Greenwalt, D. Lambert, G. Sponaugle, M. Chambers, L. Godlove, B. Bucklew, and S. Reed, recorder. Absent were D. Bean, JR. Helmick, C. Hakala, S. Staley, and F. Shanholtz. Guests were Joe Kapp, Tina Metzger, Deb Backus, and Penny Reardon.*

***Action Item:**

***Minutes for March 16, 2016 Attachment**
Minutes were approved on a Greenwalt/Sponaugle motion. Motion carried.

Presentations:

- A. Appalachian Journey of Entrepreneurship video-NACCE- *The Board of Governors viewed the video, featuring Joe Kapp and the New Biz Launchpad.*
- B. Redwood & Co. transition plan- Joe Kapp and Tina Metzger
- C. IREED updates- Joe Kapp and Tina Metzger – *Joe provided a PowerPoint presentation with information for the IREED and the New Biz Launchpad and its effect on the local community, as well as the growing regional interest.*

***Action Items: Attachment**

- A. FY 17 budget recommendations from Finance Committee FY budget-Penny Reardon, Deb Backus and Dr. Terrell
Dr. Terrell reminded members that the State has not finalized the budget, and that Eastern is preparing for a 10.5% budget cut for FY17 appropriations. Ms. Reardon emphasized the need to maintain a 25% reserve for the 2018 HLC reaccreditation. She then presented a proposed budget for Eastern WVCTC with the following BOG Finance Committee recommendations:
 - *Tuition increase of 12 percent, for \$140 per credit hour (WVCTCS average is \$148)*
 - *Increase Early Entrance tuition*
 - *Financial Aid Director position remain unfilled; contract with WVCTCS and Mary Blizzard to continue*
 - *Vacant Financial Aid classified position to remain unfilled*
 - *Office Administrator for President's office to remain part-time*
 - *English faculty position remain unfilled (currently grant funded)*
 - *Auto Tech program revamped for possible part-time faculty*

- Faculty promotions to be considered after August
- No annual increase for classified staff, faculty and administrators
- Four-day work week (option)
- Freeze on tuition waivers

Mr. Lambert made a motion to adopt the budget with necessary adjustments as needed, with a second by Mr. Greenwalt. The motion passed unanimously.

A College-wide meeting will be held next week to discuss the budget updates.

Executive Session: Under the Authority of WV Code §6-9A-4 for the Following: Discuss personnel matters – No Executive Session was necessary.

Board Chair & Committee Reports:

- A. WV Board of Governors Association
- B. Classified Staff updates-Laurel Godlove –The basket raffle is ongoing, and the Eastern Extravaganza will be held on April 30.
- C. Faculty updates-Curtis Hakala – Ms. Godlove reported for Mr. Hakala (absent due to BBDA training), who attended the HLC Conference in Chicago with Dominic Phillips.
- D. Student updates-Brian Bucklew – Three Eastern Students attended the Student Math Tournament for the first time. Several SGA events have been held and several still scheduled. Mr. Bucklew stated that this was his last meeting with the BOG, and he was honored to serve as the SGA representative.

I. Strategic Plan 2015-2020

- Student Access and Success
- Teaching and Learning
- Community Engagement and Partnerships
- Culture of Innovation
- Resources

Student Access and Success Enrollment/Retention/College Completion/Financial Aid/Early Entrance Data Points	1
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Teaching and Learning Assessment/Reaccreditation/Institutional Effectiveness/Assessment/Academics/Career And Technical Education Data Points-	2
<ul style="list-style-type: none"> • Guided Pathways initiative – offering student coaching and tutoring • Career Pathways Action Committee, May – scheduled for May 11 	
Community Engagement and Partnerships Workforce Education/District Consortium/Sector-Based Strategies/BTG Data Points-	3

<ul style="list-style-type: none"> DHHR – <i>Deb Backus signed a TANF grant for \$60,000 providing for a full-time position to work with TANF candidates, who will be invited to the CMT event (recruiting enrollment)</i> CMT-May 20th Performer: Courtney Cole Local Talent: - <i>online registration; Dr. T acquiring sponsors; use for retention strategy</i> 	
Culture of Innovation WORCS/Foundation/IREED/Launchpad/SBDC 4	
<ul style="list-style-type: none"> EWVCTC Foundation update-new members – <i>recruiting continues; FNB will have table at CMT event for job opportunities</i> WORCS is also undergoing Board recruitment efforts 	
Resources Alignment of Budget/Grants/ 5	
<ul style="list-style-type: none"> Sustainability funding for Wind Tech and Nursing –<i>received grant funding of \$164,971 each</i> Full Measure Education – 	
Campus Safety, Security and Health	
<ul style="list-style-type: none"> 	
Public Relations Communications/Marketing/Events/Media Data Points-	
<ul style="list-style-type: none"> Film Festival, April 22 Hardy County Middle School Art Reception, April 24 Vendor Day at Eastern, April 30 <i>Nursing Pinning 5/13 and Commencement 5/14</i> 	
Local, State and National meetings Advisory Committee/WV Council/	
<ul style="list-style-type: none"> AACC, April 8-12 HLC, April 15-19-Curtis Hakala and Dominic Phillips WVCTC Advisory Committee meeting, April 27 WV Council for WVCTC Education, April 28 	
Higher Learning Commission-Self Study Visit April 22-24, 2018 “HLC Awakens”	
April 8, 2016	Designated Self Study Work Sessions
April 15 – 19, 2016	Self Study Leadership Team and Eastern Staff attend the HLC Annual Conference in Chicago
April, 2016	Self Study Leadership Team meets with Dr. Jeff Rosen while attending the HLC Annual Conference

April 22, 2016	Designated Self Study Work Sessions
May 1, 2016	Initial Criterion Taskforce Reports due to Self Study Leadership Team
May 1, 2016 – April 31, 2017	Self Study Report Facilitator reviews taskforce reports; requests additional data as needed
May 1, 2016 – April 31, 2017	Criterion Taskforces provide follow up data per Self Study Report Facilitator's request
May 13, 2016	Designated Self Study Work Sessions
May 27, 2016	Designated Self Study Work Sessions

Next Meeting: May 18, 2016, at 12:00 pm

Special Guest:

Adjournment: *Meeting adjourned at 1:50 pm*

Respectfully submitted by S Reed, Recorder

Robert Tissue, Chair

Date Approved