

Eastern West Virginia Community and Technical College  
Board of Governors  
Meeting of June 18, 2008  
Harco Complex, Moorefield, WV

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Attending: Scott Jennings; Faron Shanholtz; Robert Tissue; Christine Fuentes; Sharon Gott; Pam Shrader; Robert Sisk; Jean Flanagan, Press; Dreama Kelly, Recorder

Not Attending: Peggy C. Hawse; Amanda See; Robert Hott; Dixie Bean; Scott Sherman; Penny Reardon

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- I. The meeting was called to order at 12:10 pm by Vice-Chair Scott Jennings.
- II. Upon a motion by Faron Shanholtz with a second by Pam Shrader the April 16, 2008 meeting minutes were approved as presented. Motion carried.
- III. Project Status Update: Mr. Sisk gave a brief overview of the following handouts:
  - A. Reduction in Retainage – upon a motion by Robert Tissue with a second by Faron Shanholtz the reduction in retainage was approved.
  - B. Possible Change Orders: Upon a motion by Robert Tissue with a second by Sharon Gott, G & G's request for an extension of new campus facility completion date of August 31, 2008 was approved contingent upon the following:
    - Receipt of a detailed definition defining what is entailed by "Completed". What effect does the lack of water/sewer/electric have on the 'Completed Project'?
    - Mr. Sisk informed the Board that the Hardy County Rural Development Authority has not yet signed the right-of-way for the Shenandoah Electric. Shenandoah will not do anything until the right-a-way has been signed.Motion carried.
- IV. 3<sup>rd</sup> Quarter Financials: presented by Mr. Sisk in Penny's absence – Upon a motion by Robert Tissue with a second by Faron Shanholtz, the 3<sup>rd</sup> quarter financials were approved as presented.
- V. President's Report Robert H. Sisk, Interim President
  - A. Update on utilities:
    - Governor indicated that funding of Eastern's utilities would be an agenda item for the upcoming Legislative session.
    - Mr. Sisk talked to Mallie Combs, the RDA is working to obtain a loan for the sewer. Mallie requested that Eastern make a request for \$173,000 to the WVCTCS to get the water issue resolved.
  - B. Eastern's 2008-2009 holiday schedule was presented for review.
  - C. Board stated that the May 30, 2008 Awards and Recognition Ceremony went well and was 'very nice'.
  - D. Review of Access Centers: reported that the Access Centers will be marketed and remain open at the current time. Location's VDL equipment may be moved from Union and the equipment that was at Frankfort was removed and is currently being housed at the nursing facility. Reported that the \$50,000 maintenance agreement allotment will be used for a marketing position and Tim Riggelman will be maintaining the equipment.
  - E. Consolidation of Internal academic committees: HLC recommended that Eastern has too many committees with 'particular' names. Eliminated 3 teams, suggested changing the name of SALT to President's Cabinet. ILOT was changed to Institutional Operations Council (IOC).

- F. Foundation meeting – June 3, 2008. Did not have a quorum but was an informative meeting – did suggest meeting semi-annually until Eastern is ‘up and going’.
  - G. Mr. Sisk reviewed the projected cash balances attachment 5G. Discussed concerns over possibility of extended rent of the Harco Complex. Board indicated that they are ‘pleased’ with this report and the way things are going.
  - H. Miscellaneous:
    - Electro-Mechanical faculty/instructor has been hired
    - AutoTech program not yet hired but working toward filling this position.
    - Discussed being ‘really close’ to being accredited
- VI. SALT Update: Board requested that “Buck” expand upon his comments – generally, the Board likes seeing these reports and requested that the SALT report continue to be included in the Board agenda.
- VII. Interim President’s Contract – *Attachment 7A*. Vice Chair Jennings requested that this be reviewed in executive session and was moved to the end of the meeting.  
 At 1:10 pm, upon a motion by Robert Tissue with a second by Pam Shrader, pursuant to State Code 6-9A-4 the Board unanimously agreed to go into Executive Session relating to a Personnel Matter.  
 At 1:35 pm, upon a motion by Faron Shanholtz, with a second by Sharon Gott, the Board reopened in regular session.  
 Upon a motion by Faron Shanholtz and a second by Sharon Gott, the following motion was made: The Board moved to adopt the proposed employment agreement with Robert Sisk pending clarification of start and end of employment dates (7/1/08 – 6/30/09). Motion carried.
- VIII. Schedule of Meetings for the 2008-2009 term – *Attachment 8A*: Motion by Sharon Gott with second by Faron Shanholtz to approve schedule as presented.
- IX. Motion to open floor for the Election of Officers by Faron Shanholtz with a second by Sharon Gott. The following officers were presented to the Board:  
 Chair: Scott Sherman  
 Vice-Chair: Faron Shanholtz  
 Motion to close floor was received by Pam Shrader with a second by Christine Fuentes.  
 Nominations and motion carried.
- X. Board Resolutions – Reappointments – Terms – *Attachment 10A*:  
 Mr. Sisk will send a letter to the Governor as a reminder of the three vacant positions on Eastern’s Board effective 06-30-08.
- XI. Next Meeting – July 16, 2008 – Mr. Sisk will check with Chair Scott Sherman about canceling this upcoming meeting if no urgent business arises.
- XII. Motion to adjourn was received by Pam Shrader with a second by Christine Fuentes. Meeting was adjourned at 1:37 pm.

*Respectfully Submitted by Dreama Kelly Recorder*

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D. Scott Sherman, Chair

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08-20-2008  
Date